



The Cancer Nurses Society of Australia

2014 - 2015 Annual Report

A shared voice. A shared vision.

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Mission Statement

'Promoting excellence in cancer care through the professional contribution of cancer nurses'.

To achieve this mission, CNSA acts as a resource to cancer nurses around Australia, no matter what their geographical location or area of practice. The CNSA is the link between cancer nurses in Australia, the consumers of cancer nursing services, and other health professionals involved in cancer care.

Values

CNSA's mission and strategic aims are supported by these core values:

Excellence – we promote excellence through advocacy, education, leadership and research in all activities of the society

Professionalism – we are committed to the society and exhibit integrity, honesty and ethical behaviour in all we strive to achieve

Innovation – we actively seek creativity and knowledge to enhance the practice of cancer nurses to improve patient outcomes; and

Collaboration – we openly seek opportunities to grow our membership and build partnerships to further the work of the society.

Strategic Aims

To achieve its mission CNSA undertakes the following strategic aims:

- Developing and disseminating resources which contribute to advances in cancer nursing practice
- Facilitating research in the area of cancer nursing that will contribute to improvements in the care of people with cancer
- Taking a leadership role in addressing the educational needs of cancer nurses
- Collaborating with other groups and organisations involved in the development and provision of services to people with cancer
- Promoting cancer nurses' contribution to national cancer control activities and policy; and
- Providing opportunities for professional networking amongst cancer nurses.

National Executive Committee during the report period 1 April 2014 – 31 March 2015

Current

Sandy McKiernan	President
Ray Chan	President Elect
Ray Chan	President
Sandy McKiernan	Past President
Trevor Saunders	Treasurer
Anne Mellon	Secretary/Website & Membership Coordinator/ Social Media
Jane Campbell	QLD Representative
Ellen Barlow	NSW Representative/RG Coordinator
Laura Pyszkowski	TAS Representative/SPN Coordinator
Nicole Loft	SA Representative
Lucy Patton	WA Representative
Sam Gibson	WA Representative

Term Commenced

Jan 2014
Jan 2014
Jan 2015
Jan 2015
Jan 2014
Jan 2014
Jan 2014
Jan 2014
Jan 2014
Jan 2014
Jan 2015
Term concluded Dec 2014

Jac Mathieson VIC Representative/Social Media

Resigned

Feb 2015

Executive Officer

Julie Calvert

National Executive Committee

President's Report

On behalf of the National Executive Committee (NEC) we are pleased to report that the Society has had continual growth in membership and improved financial security this past year, enabling us to continue to work towards achieving our mission and strategic goals.

Governance

The NEC consists of the President, Past President, Secretary, Treasurer, and State and Territory Representative members. The NEC is supported by two standing committees:

1. Research; and
2. Education

This year has seen some changes in state representation as terms have ended and one resignation was received. In an effort to continue to support the growth and development of our NEC members a half-day workshop on not for profit governance was held as part of this year's face-to-face meeting. Facilitated by Mr David Osborn (Fellow of the Australian Institute of Company Directors), the NEC underwent practical training on principles of good governance, financial and risk management strategies and better understanding of the legal requirements of a board. Mr Osborn credited the NEC on strong leadership and adherence to good practice in managing the society on behalf of the membership. The NEC acknowledges that facilitating the tremendous growth of CNSA is not without challenge and as the organisation continues to grow in size and in influence, the NEC is strongly committed to ensuring the governance framework and practices within CNSA are robust and rigorous.

Partnerships and Collaborations

Contribution to and, review of clinical practice guidelines and representation in areas of cancer control has continued this year, with members from all states involved in a range of activities. These include:

- World Cancer Day Cancer Nurse Statement (a joint statement with ISNCC and a number of key international nursing professional organisations)
- Cancer Australia: Ovarian Cancer Clinical Practice Guidelines
- Cancer Australia Lobular Carcinoma In Situ (LCIS) Working Group
- Cancer Australia: Psychosocial Screening of Adults with Cancer Working Group; and
- Victorian Consensus Guidelines for prioritization of access to chemo day services; and
- How International Oncology Nurses are Working Together to Accelerate Progress: A panel discussion at the Union of International Cancer Control UICC Congress in Melbourne 3-6 December 2014.

CNSA continues to be represented in a range of council members/scientific committees, which include:

- Coalition of National Nursing Organizations (CoNNO)
- Asian Oncology Nursing Society (AONS) Advisory Council
- Psycho Oncology Collaborative Research Group (POCOG); and
- Australian New Zealand Urogenital and Prostate Cancer Trials Group (ANZUP).

We thank all CNSA members who participated in these activities, working groups and committees.

The strengthening of established partnerships and the development of new possibilities continues to be a key strategic objective of the NEC. This year we have developed stronger links with The Cancer Institute NSW and EViQ, working in partnership with them for the Central Venous Access Device (CVAD) Guideline review project, and providing forums to further the Antineoplastic Drug Administration Course (ADAC) program. With the International Conference on Cancer Nursing, hosted in Panama in September, CNSA was

“Do not follow where the path may lead, go instead where there is no path and leave a trail”

Ralph Waldo Emerson

President's Report continued...

well represented at the conference and the Member Council Meeting. CNSA was recognised as a leading cancer nurse organization and provided input into the discussion of international cancer nursing challenges. Additionally sharing our knowledge and our resources with developing societies was a valuable experience, building new connections and support in our region.

Highlights in 2014-15

The 17th CNSA Winter Congress 24th -26th July 2014, hosted in Melbourne attracted more than 500 delegates from around Australia. Themed with Leading in a Time of Change, international key note speaker Dr Theresa Wiseman shared her expertise and knowledge as the Lead for Health Service Research, Nursing, Rehabilitation and Quality, at The Royal Marsden NHS Foundation Trust, London UK and lead investigator on the internationally acclaimed work on Evidence Based Co-Design, an innovative and uniquely patient-centered approach to improving UK health services provision. Congress remains our preeminent event of the year, for members to network, and showcase their achievements.

Other than our Annual Congress, it is also worth celebrating the formation of two Specialist Practice Networks (Cancer Nurse Practitioners SPN and the Vascular Access Device and Infusion Therapy SPN) and a new Regional Group (Queensland Regional Group). The formation of these new groups/networks is a testament to the ever-increasing influence and level of activities within the CNSA across the country.

Thanks and Acknowledgements

We would like to thank the members of the National Executive Committee, Australian Journal Cancer Nursing (AJCN) Editorial Committee, Education Standing Committee, Research Standing Committee, Winter Congress Committee, Regional Group Committees and Specialist Practice Network Committees and our staff, for their remarkable contribution to the Society. In particular, I would like thank Jac Mathieson Victorian Representative and Sam Gibson Western Australian Representative to the NEC.

As our terms have overlapped in the financial year, we are pleased to jointly present the 2014-2015 Cancer Nurses Society of Australia Annual Report.

Dr Raymond Chan (2015 – current)
CNSA President

Sandy McKiernan (2013- 2014)
CNSA Immediate Past President

Executive Officer's Report

It is with pleasure that I present the Executive Officer's report for 2014-15 and reflect on CNSA's efforts towards achieving its mission of promoting excellence in cancer care through the professional contribution of cancer nurses in Australia.

In 2014-15, CNSA continued to focus on five strategic directions and goals. The outcomes achieved in these directions are set out in this Annual Report, including financial results. Given the increased growth and activity in Regional Groups, this annual report presents the past year activities by way of individual reports. There is also the new addition of two Specialist Practice Networks – Cancer Nurse Practitioners and the Vascular Access Device & Infusion Therapy reports for noting.

Membership

The CNSA membership year changed in 2015, from the 1st of April to the 31st of March each year. In the first year of introduction, this meant current financial members received the benefit from a continuation of their 2014 membership, receiving the first three months of 2015 as extra. Quarterly direct debit options have been made available. This new membership year now aligns with the CNSA financial year, this streamlines membership renewal with the current financial and administrative processes, a change endorsed by the CNSA Finance and Audit Committee and supported by NEC.

Since 2012, membership numbers have increased steadily from 480 to reaching a gratifying number of 1100 in March 2015. The Society is growing at a rapid rate and with this pace comes change as the governance and operational tasks adjust.

Website

This reporting period saw CNSA change website providers to IVT Associations Online who work specifically in the non-for-profit sector with clients from member based organisations. In the transfer, modules which have been purchased and included are:

- Publishing
- Responsive web design (for smart phone/tablet)
- Donations Module
- Search Directory
- Community module
- CPD management
- Online payments, direct bank deposit and quarterly deposit payments
- Special promotion field

CNSA Members will be able to take advantage of these new additions such as Member Search Directory, Personalised Continuing Professional Development Profile, Responsive Website Design giving readable and adapted access to www.cnsa.org.au from tablets and mobile phones.

Representation

CNSA have supported and participated in various conferences in the past year. The purpose for CNSA conference representation is to enact three of CNSA's Strategic Directions – to engage membership and building partnerships, to ensure the financial growth of the CNSA, to influence cancer control policy and initiatives. Representation allows the Society to build relationships with national and international partners, discuss strategies and opportunities for joint projects, activities and scholarships and to proactively network with key partners about cancer care issues and cancer care

policy.

Attendance during the reporting period:

- Palliative Care Nurses Australia Conference, Sydney
- Australian Lung Cancer Conference, Brisbane
- International Society of Nurses in Cancer Care - International Conference of Cancer Nursing, Panama
- Clinical Oncology Society of Australia Annual Scientific Meeting, Melbourne

Governance

As a national organisation and part of prudent governance, CNSA complies with and reports on regulatory compliance, provides reports for the NEC on financial and risk management, there is also requirement that the Society produce audited financial statements, which are presented to members each year. These financial statements need to be prepared on a “consolidated basis” which means not only reporting on the CNSA financial affairs, but also the various Regional Groups and Specialist Practice Networks also. By including Regional Groups and Specialist Practice Networks in this process, the Society is aiming to ensure compliance by working towards concentrating all funds under the broader infrastructure of CNSA, to both gain efficiencies in process and also consistent treatment of income and expenditures. Whilst moving to a financially centralised operation, now and into the future, all Groups will retain their autonomy, the financial delegation of all income, expenditure and activities associated with their group, the funds remain entirely with the individual group and are not used for any other purpose. Separate group reporting will also be provided on a monthly basis.


An effective governance structure enables CNSA to be compliant, provide accountability and have the appropriate control systems to minimise any potential risks. Good governance for CNSA is determining that these systems are in place, including the preparation and audit of the consolidated financial statements for the Society. CNSA has taken these steps to have full disclosure of finances and streamline the administration of your Society, reduce risk and provide protection as CNSA continues to grow and diversify.

Acknowledgements

Finally, towards the end of this reporting period, the CNSA NEC and members farewellled Sandy McKiernan in her role as President, who in the two year term achieved an enormous amount for the Society, overseeing CNSA to become an independent, self-managed organisation separate from COSA, with a new website, social media, employment of staff, establishing financial and legal structures, substantial Winter Congress growth both in program and attendance, incorporating the bi-ennial National Breast Care Nurse Conference into 2015, tackling the Constitution and finishing off with ever growing membership of over 1,000. I would personally like to thank Sandy for her consistent leadership and dedication to CNSA.

And now we welcome Dr Raymond Chan, who has picked up the reins to run a cracking agenda with his energy, foresight and strategic approach to also lead CNSA into the next exciting phase of growth and development. I look forward to working hard with Ray to deliver an excellent 2015/16 period of advancement.

Thank you to the NEC Office Bearers Ray, Sandy, Trevor Saunders as Treasurer, Anne Mellon as Secretary, Website and Membership Coordinator and NEC members Ellen



Barlow, Jane Campbell, Nicole Loft, Lucy Patton, and Laura Pyszkowski for their time and commitment. Also to the Standing Committee Chairs and their committees, for Education Kylie Ash and Research Moira Stephens, plus Sam Gibson for the enormous package of work as Annual Congress Committee Chair – many valuable hours are voluntarily given and contributed by these CNSA members (and family) to the Society.

In closing, I would also like to acknowledge the support team of CNSA, Amy Ribbons Administration Officer, Bookkeeper Mandy Sfara, Accountant Ross McDonald, Professional Conference Organiser Kate Miller (ChilliFox) who work diligently to provide efficient services to the betterment of the Society. This small team work hard throughout the year and give CNSA a very solid group of people that are a pleasure to work with. I look forward to the next reporting year as your Executive Officer.

Julie Calvert
Executive Officer

Treasurer's Report

The 2014-15 reporting period has seen modest increase in the organisation's total financial equity as the National Executive Committee (NEC) and the Finance and Audit Committee (FAC) continue efforts to build the financial sustainability of the CNSA.

The CNSA Annual Winter Congress continues to attract strong attendances and sponsorship with the majority of the organisation's 2014-2015 income coming from this activity, generating a net profit in excess of \$168,900. The Winter Congress Committee (WCC) has worked diligently with our professional conference organiser to meet the strategic goal of increasing attendance at and revenue from Winter Congress. Financial reporting of associated revenue and expenditure is now more transparent, clearly demonstrating the contribution of this annual event to securing financial sustainability, an important strategic action to enable the growth of the society.

Membership subscription income has this year grown, consistent with an increase in new members, amounting to \$93,970 for the year ending 31 March 2015. Maintaining membership growth and providing our members with benefits and services underpin a budget strategy that seeks to facilitate achievement of strategic goals to grow the CNSA membership and to provide members with opportunity to develop the knowledge and skills to effectively contribute to cancer control.

The CNSA continues to receive modest donations, amounting in 2014-15 to \$12,300, in support of our strategic direction of facilitating cancer nurses' professional development irrespective of their geographical location across Australia. The financial sustainability and growth of the society has enabled an increased allocation in 2015-2016 toward facilitating professional development through our grants and awards program, together with a budgeted allocation to special projects to develop professional development resources and activities. Identifying new philanthropic and industry partners will be essential to expanding our grants and awards scheme and related member benefits and will in future be guided by a sponsorship policy, to be developed in the coming year.

Amounts held in investment have increased to over \$490,000 in 2014-2015, earning modest returns of just under \$18,000. Policy work to be commenced in the next year by the FAC will see the promulgation of an ethical investment policy, aimed at protecting and increasing the organisation's assets through careful investment.

Overall, the financial position of the CNSA remains healthy with a total equity of \$519,921 and an operating surplus of \$30,571 for the year ended 31 March 2015. Sustaining a rigorous governance and strategic framework has been the focus of the FAC and the NEC during this reporting period. With the recent growth of the organisation there has been renewed attention on the organisation's financial processes, controls and arrangements for financial reporting. As an incorporated association in Australia, the CNSA is required to satisfy the financial and reporting requirements of the Associations Incorporation Act 1991 (ACT), in addition to complying with requirements specified by the Australian Accounting Standards. The accompanying annual financial report, statements and notes reflect these disclosure requirements, for the first time itemising the activities of our regional groups and specialist practice networks.

Trevor Saunders
Treasurer

Communications Report

The CNSA social media profile has continued to grow over the past year. The CNSA Twitter feed and Facebook page continue to serve not only as a platform for regular communication and news to our members but also to attract new members. The Twitter feed has 605 followers, which is an increase of 73 followers. The CNSA Facebook page currently has 761 likes, which has also seen an increase of 159 likes.

Chilli Fox Events continues to maintain the social media platform for CNSA along with the Communications portfolio holder on the NEC. A social media plan has been developed with monthly themes, member profiles, Throwback Thursday and Fact Friday, as well as posting relevant news stories and information from like-minded organisations. Social media themes highlighted over the past year have included prostate cancer, mental health, breast cancer, cervical cancer, radiotherapy, infection prevention, risk factors, ovarian cancer, Indigenous people, melanoma and leadership in nursing.

The publication of the newsletter continues to be an important part of the CNSA communication strategy. This is distributed via email to CNSA members and posted on the website, with contributions from Regional Groups, Specialist Practice Networks and Education and Research committees.

Anne Mellon

Secretary/Website & Membership Coordinator/Communications Portfolio

Australian Journal of Cancer Nursing (AJCN) Report

Two issues of the journal were published during the reporting period. Both comprised the contributions of proffered and solicited manuscripts.

The reporting period has seen a substantial increase in advertising revenue and an increase in the number of pages per issue.

A review of the journal was undertaken by the Editorial Board with regard to the feasibility of increasing the number of issues per year. The recommendation to the National Executive Committee was to remain at 2 issues per year.

Members of the Editorial Board:

- Elisabeth Coyne (QLD)
- Catherine Johnson (NSW)
- Louise Nicholson (TAS)
- Gabrielle Prest (NSW)

The editors thank the following people for their time and expertise in reviewing manuscripts during the reporting period:

- Kim Alexander
- Wendy Londal
- Leisa Brown
- Jac Mathieson
- Kate Cameron
- Jane Campbell
- Jane Phillips
- Meg Plaster
- Gabrielle Priest
- Mary Ryan
- Pip Harrison
- Samantha Gibson
- Elisabeth Coyne
- Louise Nicholson
- Catherine Johnston; and
- Di Seward.

The publication, distribution and postage of the journal continues to be undertaken by Cambridge Media in Perth.

Tish Lancaster and Moira Stephens
Editors, Australian Journal of Cancer Nursing

17th Annual Winter Congress Report

The Pullman Hotel in Albert Park, Melbourne played host to 497 delegates attending the 17th Winter Congress of the Cancer Nurses Society of Australia between July 24 and 26, 2014.

The expertise and enthusiasm of the Melbourne Local Organising Committee (LOC) made up of Jac Mathieson (Chair), Judy Forsyth, Tina Griffiths, Nicole Kinnane, Mei Krishnasamy, Donna Milne, Cathie Piggott and Georgina Wiley saw Winter Congress 2014 deliver a program that attracted cancer nurses from across the country, independent of sector, discipline or geographical location.

The draw card for the 17th Winter Congress was the acclaimed and engaging international keynote speaker, Dr Therese Wiseman. Dr Wiseman inspired delegates with insights into her innovative patient-centered approach to improving health services provision in the UK. She challenged delegates to advocate for patient inclusion, where decision-making affected patient lives, delivering on the Congress theme "Leading in a time of Change".

The 2014 program included a wealth of speakers from clinical experts to those who had dedicated their careers to understanding and advocating for those people with cancer who are marginalised and who often experience poorer health outcomes. Associate Professor Gail Garvey explored the issues facing indigenous people requiring cancer treatment and care. Adjunct Associate Professor Kim Ryan left delegates contemplating their role as nurses in improving the patient journey through better mental health care. Invited national speakers included Professor Claire Rickard, Professor Grant McArthur and Associate Professor Karin Thursky who provided delegates with evidence based updates on clinical practices and issues facing patients and the role of nurses in addressing these issues.

Winter Congress came of age in 2014 with the incorporation of the interactive Congress App, allowing delegates to rate sessions, make notes, develop their own personalised programs and collect details and information from both colleagues and industry representatives.

Abstract submissions rose to 93 from 87 in the previous year. Of those, 49 were accepted for podium presentation and 20 were accepted for poster presentation. With the withdrawal by some presenters, 47 abstracts were presented by podium and 19 posters by display. Four prizes were awarded, Best Clinical Practice Paper won by Leisa Brown, Best Clinical Research Paper won by Dr Raymond Chan, Best Poster Award won by Lorna Rogers and First Time Presenter Award, won by Polly Dufton. All prize recipients were awarded a cash prize of \$250.

More than 75% of delegates registered by the close of early bird, enjoying a discounted rate for their early registration. An organisational rate was offered for the first time in 2014, which enabled organisations to purchase one registration and share it within the workplace. This offering however did not prove to be successful with only 2 organisations taking up this initiative.

CNSA marketed Congress through numerous avenues including Facebook, Twitter, use of promotional Congress slides by Regional Groups, Congress flyers and posters, regular e-blast notices and advertising through various societies including COSA, ISNCC, Cancer Institute NSW, Palliative Care Australia, Lung Foundation, Australian College of Nurse Practitioners, Australian Practice Nurses Association and the New Zealand Nurses Organisation.

17th Annual Winter Congress Report continued...

An unprecedented level of industry support ensured that Congress 2014 was a huge success for CNSA as a society. The large exhibition was supported by 2 major supporters, BMS and Hospira, 4 congress partners, Amgen, Celgene, Roche and Sanofi in addition to 37 exhibitors and 2 not for profit organisations. The program ran for 3 days and offered delegates a choice of 4 pre-Congress workshops, 3 concurrent Congress streams, 2 industry supported breakfast sessions and a poster display hosted amongst exhibitors. In addition, delegates and exhibitors were offered the opportunity to mingle with colleagues and friends at the Welcome reception and at the Congress dinner. More than half of all delegates enjoyed the welcome reception and 138 attended the Congress dinner. The dinner for 2014 strayed from the gala format and took on a circus theme in a stand up, food station format. The feedback on the dinner identified that the traditional gala format was a more popular option amongst delegates.

To engage with industry the exhibitor passport competition was repeated in 2014. An iPad mini was offered as the industry passport prize, which inspired hundreds of delegates to actively engage with industry throughout the exhibition space. This initiative again proved successful as evidenced by industry evaluation and feedback.

Winter Congress 2014 was the most financially successful congress in history. A total of \$268,875 was generated in support, registration and exhibition, up more than \$50,000 from 2013. After disbursements and management fees were paid, CNSA netted a record profit for 2014 of \$169,963.96. The success of Winter Congress in Melbourne can be attributed to a diverse and balanced program developed by a dedicated LOC, the hard work of the Winter Congress Committee and the tireless efforts and commitment displayed by the Professional Conference Organisers, Chillifox events.

In 2015, The 18th Annual Winter Congress will be hosted in Perth, led by LOC Chair Dr Ruth McConigley. For the first time, 2015 will incorporate the National Breast Care Nurse Conference into the their new conference home of CNSA Winter Congress.

Samantha Gibson
Winter Congress Committee Chair

Education Standing Committee Report

The Education Standing Committee continues to act in an advisory role to the NEC by providing expert knowledge, advice and information on matters relevant to cancer nursing education and the recognition of the specialist cancer nurse role.

Key outcomes of the group in the last reporting period include:

- Presentation of the findings of scoping working at CNSA Winter Congress 2014 – Recommendations by CNSA Education Standing Committee regarding Enrolled Nurse (EN) administration of antineoplastic agents. This work was the culmination of work of the committee over the last two years. Based on this report, a COSA Council Discussion Paper was presented at the COSA Council meeting in March 2014.
- Drafting of a paper for publication based on the “EN antineoplastic agent administration” scoping work.
- Administration of two grant rounds:
 - September 2014 (11 applicants total)
 - Pam Renouf Memorial Study Award recipients Kath Schubach, Gillian Blanchard and Carla Thamm (\$12,300 awarded)
 - This is the last year CNSA will offer the Pam Renouf Memorial Study Award. The CNSA, with the support of the Estate of Pamela Joyce Renouf, has awarded almost \$50,000 in funding over the last six years. In line with the instructions for the use of the funds, one of the awards was to be made to an Aboriginal or Torres Strait Islander nurse. Despite active promotion of this category of the award no applications have been received. The CNSA NEC has recommended holding over \$2000 of funding that will be allocated to support an Aboriginal/Torres Strait Islander grant in the future. The CNSA Education agrees with this approach.
 - March 2015 (14 applicants total)
 - Ipsen grant recipients Sarah Northfield and Julie Flynn (\$3,275.70 awarded)
 - The WA Regional Group grant recipients Susanna Murphy, Holly Elliot, Fleur Holland, Russell Reyes (\$2,400 awarded); and Cancer Council Victoria Breast Care Travel Grant Laura Levett (\$2,000 awarded).
- Development of a panel discussion at CNSA Winter Congress 2015 in collaboration with the Winter Congress Local Organising Committee. Chair, Kylie Ash will facilitate the panel and Lucy Patton will be a panellist; and
- Provision of feedback and recommendations in the planning for CNSA Annual Congress 2016.

Members of the Education Standing Committee for the reporting period were:

Kylie Ash (QLD – Chair), Cathie Pigott (VIC), Elisabeth Coyne (QLD), Heather Pearse (SA), Leisa Brown (QLD), Lucy Patton (WA), Danielle Peterman (NSW), Elisabeth Black (NSW).

Kylie Ash Chair, Education Committee
May 2016

Research Standing Committee Report

The Research Standing Committee continued its role to advise and support the CNSA National Executive Committee on matters relating to cancer research, and to promote excellence in cancer control and care through research.

Terms of Reference

- Revised July 2014

Committee Membership

Expressions of Interest (EOIs) were requested from the CNSA membership for the Research Standing Committee in May 2014. 11 EOIs were received and the following nine members were appointed as follows:

- July 2014
 - Emma Cohen, Kate Cameron, Kim Alexander, Moira Stephens, Nicole Gavin, Ruth McConigley
- February 2015
 - Anne Booms, Victoria Jayde, David Larkin

Chair, CNSA Research Committee

Leanne Monterosso completed her term as Chair, which she held for seven years (December 2008 – May 2010 as Chair, Grants and Awards; May 2010 – February 2015 as Chair Research Committee). EOIs were requested from the CNSA Research Standing Committee in November 2014 for the Chair role. Two EOIs were received; Moira Stephens was appointed to the role and commenced in March 2015.

Committee Membership for Reporting Period (June 2014 – February 2015)

- Leanne Monterosso (WA, Chair)
- Alexandra McCarthy (QLD)
- Rosie Brown (VIC) – resigned July 2014
- Mary Ryan (NSW) – term ended 2014

Committee Membership for Reporting Period (March 2015 – June 2015)

- Moira Stephens (NSW, Chair)
- Leanne Monterosso (WA)
- Sandie McCarthy (QLD)
- Emma Cohen (VIC)
- Kate Cameron (SA)
- Kim Alexander (WQLD)
- Nicole Gavin (QLD)
- Ruth McConigley (WA)
- Anne Booms (NSW)
- Victoria Jayde (TAS)
- David Larkin (ACT)

CNSA Research Grant 2014

One application was received however the grant was not awarded.

CNSA Research Survey Requests Reviewed by Committee

- The Prevention and Control of Non-communicable Diseases: An Australian Survey of Cancer Nurses (Cath Johnson)

Research Standing Committee Report continued...

- Clinical perspectives on cancer-related fatigue (Elizabeth Pearson)
- Identifying key elements of best practice in caring for the inpatient undergoing radiotherapy (Margaret Hjorth)
- Provision of Survivorship Care for Patients with Haematological Malignancy at Completion of Treatment: A National Cancer Nurses Survey Study (Ray Chan)
- Awareness, Interest & Attitudes Research with Key Stakeholders: Oncology Social Workers, Oncology Nurses, Prescribers (Medical Oncologist and Haematologists, Patients and Carers (So What Research)
- Evaluation of the eviQ genetic testing guidelines and risk-management for people with hereditary cancer syndromes: Survey and audit of Familial Cancer Clinics (Kathy Tucker)

Professor Leanne Monterosso

Chair, CNSA Research Committee (July 2014-February 2015)

Dr Moira Stephens

Chair, CNSA Research Committee (March 2015 – June 2015)

Regional Group Coordinator's Report

This year has seen some changes to the CNSA Regional Groups, most particularly with the formation of the CNSA Queensland Regional Group. It has been wonderful to view from the sideline the enthusiasm and hard work that has gone into the development of this group. The last twelve months has also seen the revamped CNSA South Australia Regional Group move forward with their educational events, with CNSA South Australia membership almost doubling over the period. The other four regional groups, CNSA NSW-Hunter, CNSA NSW-Sydney, CNSA VIC, and CNSA WA continue to flourish and provide nurses within their region, an outstanding range of professional development opportunities.

I would like to acknowledge and thank the Regional Group Chairs, and their dedicated committee members, for their enthusiasm and hard work on behalf of their members. I am sure you will be pleased to read in detail the excellent work of all the CNSA Regional Groups, which is highlighted, in their annual reports.

I am sure the year ahead will see continued growth within the CNSA Regional Groups, and the ongoing provision of outstanding educational and professional development opportunities.

I look forward to the prospect of further engagement with the CNSA Regional Group Chairs in a meeting planned prior to Winter Congress in Perth.

Ellen Barlow
CNSA Regional Group Coordinator
NEC NSW Representative

"The greater the loyalty of a group toward the group, the greater is the motivation among the members to achieve the goals of the group, and the greater the probability that the group will achieve its goals."

Rensis Likert

NSW Hunter Regional Group (Hunter RG)

Committee

Name	Role
Lyndal Moore	Chair
Yolande Cox	Deputy Chair
Rebecca Chenery	Treasurer
Michael Weston	Secretary
Justine Gaynor	Social Media
Gillian Blanchard	Committee member
Rachel Pitt	Committee member
Gai Shylan	Committee member
Kelly Randall	Committee member
Sandy MacKellar	Committee member

The CNSA NSW Hunter Regional Group (CNSA Hunter RG) committee decided to succession plan for the future and the position of Deputy Chair was appointed. The Secretary position had been vacant for a number of months until Michael Weston was appointed to the position early in 2015.

We feel we have a great cross section of nursing positions represented on the committee.

Strategic Planning – Goals for the year

- Continue to promote CNSA and increase membership schedule regular meetings with the committee and dissemination of information to members
- Developed a sponsorship brochure for industry sponsorship to formalise security of future funding. Circulated to industry sponsors and increased interest.
- Increase fundraising to ensure financial security and raise the profile of CNSA Hunter RG

Membership

- 2 CNSA memberships awarded to non-members
- Promotion of membership formally advertised at each education event
- Increase in the number of medical oncology cancer nurses from Calvary Mater Newcastle
- Due to difficulties with defining the geographical location of members when renewing or joining CNSA, emails and educational event flyers were disseminated to all NSW/ACT CNSA members to ensure increased member awareness of events.
- A primary focus of our strategic plan continues to be to encourage new members to join by:
 - Regularly reviewing attendance by non-members at educational sessions
 - Promoting the benefits of membership via educational meetings conducted by CNSA Hunter Regional Group, wide distribution of promotional/ advertising materials.
 - Current members conducting a membership drive within their workplace
 - Members doing institution visits to promote benefits of belonging to their professional body

Education Events/Forums

NSW Hunter Regional Group (Hunter RG) continued...

The below education events were well supported and attended.

1. What's wrong with your patient? Case studies to develop techniques in eliciting information. Also feedback from CNSA Winter Congress 2014
2. Pregnancy and Cancer
3. Immune Therapy and Cancer Nursing Tour of China

147 attendees were at these 3 events (2 events had waiting lists)

Communication to Members

- CNSA Hunter RG members that participate in educational events are eligible for free registration on the day and we plan to continue this offer at all educational meetings
- Utilised email lists from previous events to advertise
- Went to wards to promote events
- With the assistance of industry sponsorship we have been able to offer participants not only first class venues at discounted rates but also free for CNSA members
- Maintained the focus of having cancer nurses presenting at each event
- Throughout the year communication to the members has been maintained through e-mail contact and wide distribution of promotional flyers
- Including emailing flyers to CNSA NEC for distribution
- Feedback to CNSA NEC social media e.g. Facebook commenced in early 2013 and has continued to current date
- Social media sites promoted at educational events locally; and
- Posting of upcoming events has been posted on the Hunter New England Local Health District Intranet (message centre), which can be viewed by all health professionals within the LHD.

Reporting – Newsletters, Financial Reports

- The CNSA Hunter RG has maintained its Charitable Status and report completed for 2014/2015
- Submissions to the Hunter Cancer Care Network Newsletter promoting CNSA events and staff achievements

Grants

- Provision of grants to members at local or national level
 - 1 x \$500 Travel Grant awarded for 2014 CNSA Winter Congress
 - 2 x \$500 Travel Grants awarded for 2015 CNSA Winter Congress

Sponsorship

The main industry sponsor for this period has been Amgen. Within the 12-month time frame they have supported 3 Education Evenings. Amgen pay the venue directly.

- Astra Zeneca has agreed to sponsor the Mid-year education evening and have suggested a change in venue may increase the amount they can sponsor.

Financial Report

The CNSA NSW Hunter RG maintains a single account with cheque facility for financial transactions and is registered as a charity. The account has two (2) signatories.

The current financial balance as of the 06/04/2015 is \$5872.72.

Lyndal Moore

Chair, CNSA NSW Hunter Regional Group

NSW Sydney Regional Group (Sydney RG)

Committee

Name	Role
Meredith Cummins	Chair
Meredith Oatley	Deputy Chair
Natalie Byrne	Treasurer
Polly Crowden	Secretary
Beth Ivimey	Education Officer
Helen Blackburn	Education Officer
Christian Steiner	Sponsor Liaison
Ellen Barlow	NSW NEC Representative
Theresa Nielson	Committee member
Jenny Cater	Committee member

We welcome our new committee members Christian Steiner and Jenny Cater to the CNSA Sydney Regional Group (CNSA Sydney RG) . We want to express our sincere gratitude to Ellen Barlow for the services she has provided as our Chair before stepping down in December 2014. She has been an absolute delight to work alongside and has been an inspirational leader and a true professional and role model.

Strategic Planning – Goals for the year

The main goal of the year will be to increase access to education to Sydney Regional members and also to Rural Centre's.

The education sessions conducted during 2014 have all had very good attendance. The committee has successfully provided diverse topics to expand on the field of oncology knowledge amongst our members.

Membership

The committee's aim is to increase membership around the state of NSW and provide assistance for rural nurses to education sessions.

Education Events/Forums

Sessions for 2014 were:

- March 20 - (Hormone Therapy – Breast & Prostate) - 54 attendees
- May 22 - The role of genetics in cancer - 39 attendees
- August 30 - Education Half Day (Morbidities of Treatment) - 44 attendees
- October 30 - HIV and Cancer - 29 attendees

For the coming year we will be endeavoring to Skype sessions to regional and rural areas.

Communication to Members

The committee members for this group extend to many public and private facilities across Sydney. All communications such as events are directed through the CNSA National Executive Committee who then arrange for it to be delivered to the membership. This has been effective in communicating to the members.

Reporting – Newsletters, Financial Reports

- Identified need for financial audit and process to do so.

Grants

The CNSA Sydney RG continues to provide “bowser buster” to pay for petrol for

NSW Sydney Regional Group (Sydney RG) continued...

regional nurses to attend meetings.

In the coming year we are hoping that we can financially support regional/rural nurses to attend further education starting with the education day in August.

Sponsorship

Sponsorship for the year of 2014 has been from Hospira, Novartis and Ipsen.

For the coming year we have the following companies – Amgen, Astra Zeneca, Bayer, Braun, Boehringer-Ingelheim, Caris, Eisai, Hospira, Ipsen, Janssen, Lilly, Merck, MSD, Novartis, Pfizer, Roche, Sanofi and STA.

Financial Report

The CNSA Sydney RG bank balance as of end of March 2015 is \$12,412.89.

Meredith Cummins

Chair, CNSA NSW Sydney Regional Group

QLD Regional Group (QLD RG)

Committee

Name	Role
Leanne Stone	Chair
Leisa Brown	Deputy Chair
Elise Button	Treasurer
Kylie Ash	Secretary
Pammie Ellem	Committee member
Carla Thamm	Committee member
Tammy Lehn-Van Diem	Committee member
Peter Hancock	Committee member
Renee McMullen	Committee member
Jane Campbell	QLD NEC Representative

The CNSA Queensland Regional Group (NCSA QLD RG) held their first meeting on the 19 March 2015.

Strategic Planning – Goals for the year

The group has a vision to undergo strategic planning into the future and has drafted a plan for the first 12 months until we establish ourselves.

- First meeting held and key priorities drafted; and
- Plan drafted for meeting processes.

Membership

The QLD RG is a newly formed group that has a plan to target membership as a priority action to increase membership across the State.

- Targeted groups for growth:
 - Opportunities to create a North Queensland Group in the future, leveraging off opportunities at Winter Congress in Cairns in 2016.
 - Create educational opportunities for advanced practice cancer nurses to compliment educational opportunities that already exist in partnership with Cancer Council Queensland and HSANZ; and
 - Opportunities to reach large number of regional nurses caring for cancer patients.

Education Events/Forums

Event planning for the CNSA QLD RG is in progress after inaugural meeting. The committee plans to meet with other Regional Group Representatives at CNSA Winter Congress.

Communication to Members

The committee proposes that the minutes and activities are regularly communicated to its members; and can confirm the Secretary will undertake responsibility for this action and will set up a member email list.

Reporting – Newsletters, Financial Reports

Contributions to newsletters are on the agenda for our next meeting. The CNSA QLD RG has discussed social media opportunities and identified committee members interests and strengths. The CNSA QLD RG will benefit from the support the CNSA President and National Executive Committee membership will provide to guide direction for the group.

QLD Regional Group (QLD RG) continued...

The CNSA QLD RG does not currently hold any funds.

Grants

The committee discussed sponsorship opportunities to interact with pharma and engage sponsorship opportunities in the future at its first meeting. This will become a regular agenda item at the QLD RG monthly meetings.

Sponsorship

The CNSA QLD RG aims to discuss successful strategies with other successful regional group committees and develop clear guidelines for engaging with sponsors, and to clarify conflict of interest issues, which will become a regular agenda item at each meeting.

Financial Report

Currently the CNSA QLD RG holds no funds.

Leanne Stone

Chair, CNSA Queensland Regional Group

SA Regional Group (SA RG)

Committee

Name	Role
Deborah Hoberg	Chair
Alicia Hopper	Deputy Chair
Melissa Laan	Treasurer
Nicole Loft	SA NEC Representative
Koli Ali	Committee member
Wendy Vaughan	Committee member
Heather Pearse	Committee member
Maki Toyoda	Committee member
Gill Miller	Committee member
Judy Lasiello	Committee member

Changes & Challenges

The re-formed CNSA South Australia Regional Group (CNSA SA RG) committee was largely comprised of new members; therefore it took us some time to get our head around some of the event planning, financial and membership issues.

Elizabeth Zwart, the Treasurer at the time resigned from the committee. Melissa Laan agreed to take on the Treasurer role

Strategic Planning – Goals for the year

2014 was done on a very ad-hoc basis. A member survey went out asking current members what they wanted, how often, what topics etc. From that 2 events were planned and sponsorship was done on an event-by-event basis. In January 2015 the committee held a Saturday morning planning session to outline the 2015 events and provide a better framework for planning.

The 2 events of 2014 were very successful and membership in SA has grown. At WA's suggestion we arranged the planning day, which worked much better than trying to do it event by event at monthly meetings. Due to geographical locations of committee members and individual workloads attendance at monthly meetings wasn't always at ideal numbers so we've planned in 2015 to do bi-monthly meetings and do more of our correspondence via email.

Membership

The CNSA SA RG had 48 members as of 30/05/2014 recorded in our last Annual Report. Membership as at last report received February 2015 showed 87 members.

We plan to target better engagement with our rural colleagues since a number of rural public health chemo suites have been set up over the last 12 months. We also plan to focus on attracting the specialist breast and prostate nurses.

Education Events/Forums

1. 12 August 2014 - Dinner meeting 'Inspire, unite, create' with guest speaker Mei Krishnasamy, held at the Rooftop Majestic Hotel. We had 48 attendees including our guest speakers and 5 Industry representatives. 6 Industry sponsors contributed \$1000 sponsorship each. Mei gave a wonderful talk on her career path from graduate nurse to her current role, which received a standing ovation.
2. 22 November 2014 - 'Supportive Care & Quality of Life Issues for Patients with Prostate Cancer' Breakfast Meeting held at the Hilton Adelaide Hotel. 36

SA Regional Group (SA RG) continued...

attendees. Meeting sponsored entirely by Sanofi. 3 guest speakers, a surgical nurse, a specialist prostate cancer nurse and a urology nurse who runs penile rehabilitation sessions presented.

3. April 11 2015 - Breakfast Meeting 'Oral Cancer Agents; the good, the bad & the ugly' held at the Hilton Adelaide Hotel. 41 attendees, including our 2 guest speakers and 6 Industry sponsors. A senior cancer pharmacist and a nurse practitioner presented.

Communication to Members

This is distributed via e-newsletters to members. The CNSA SA RG began creating a mailing list last year to include some non-members and workplaces where membership is limited or non-existent.

The transition to an online registration process for events has had a few teething issues for members not used to the process. Addressed via the e-newsletter and at the most recent event with a better response following the November event.

Reporting – Newsletters, Financial Reports

The CNSA SA RG have sent 2 contributions to the National newsletter and created our own quarterly SA e-newsletter.

The CNSA SA RG can confirm basic bookkeeping has been maintained.

Grants

No grants have been offered at this stage due to minimal funds held in the CNSA SA RG account.

The SA e-newsletter included a reminder to members to apply for CNSA education and travel grants.

Sponsorship

The 2015 sponsorship brochure was sent to 13 Pharmaceutical companies. Novartis has taken up Gold sponsorship to the value of \$7500. Invoice is currently awaiting payment.

August 12, 2014 Dinner Meeting	Amgen, Bard, Merck, MSD, Novartis	\$1000
	GSK	\$1100
November 22, 2014 Breakfast Meeting	Sanofi	\$2965 (Venue, catering, AV equipment)
April 11, 2015 Breakfast Meeting	Janssen, Mundipharma	\$1000 \$1500
	Pierre-Fabre	\$1500 (awaiting payment)

Financial Report

The CNSA SA RG cheque account currently has a balance of \$2357.70 as at 28/04/2015.

Deborah Hoberg
Chair, CNSA SA Regional Group

VIC Regional Group (VIC RG)

Committee

Name	Role
Robyn Wilson	Chair
Adam Rutyna	Deputy Chair/Secretary
Lisa Sheeran	Treasurer
Angela Mellerick	Membership & Distribution
Hannah Burrell	Communications
Michael Cooney	Sponsorship/Corporate Relations
Kathy Watty	Event Coordinator
Kathryn Wallace	Event Coordinator
Suzanne Bartlett	Committee member
Tracey Dryden	Committee member
Jac Mathieson	NEC Representative

The past year for the CNSA Victorian Regional Group (CNSA VIC RG) has been an exciting one with terrific attendance and enthusiasm at the educational evenings. The VIC RG held combined meetings with both the Haematology Society of Australia & New Zealand Nurses (HSANZ) group, and the Victorian Palliative Care group which were both a great success. Both evenings attracted over 50 people; the speakers were excellent and were complemented by delicious food. Dr Kate Burbury spoke passionately about her specialty – Clots in Cancer and Dr Natasha Michael challenged our thinking in regards to Advanced Care Planning.

We commenced our meetings in 2015 in March with an evening sponsored by Sanofi with Speakers Dr Ben Tran Medical Oncologist, who provided an update on new treatments for prostate cancer and Gay Corbett – Prostate Nurse Specialist who spoke candidly about sexual dysfunction, incontinence and psychosocial support for men post prostatectomy.

The only down side for the year was the cancellation of a workshop we had planned in October due to lack of numbers. However, having reviewed our content and approach to promotion and advertising we are pressing on and planning another one this year and hope to attract a crowd.

General membership and executive meetings are held bi-monthly.

Strategic Planning – Goals for the year

In September 2014 we met for an extended meeting to establish our goals and a plan for 2015. As in previous years we wish to be a meaningful resource to oncology nurses in Victoria in both urban and rural areas, to provide relevant and interesting educational events and to attract new members, in particular nurses new to Oncology. We surveyed our membership and found the educational needs and interests varied from new cancer nurses wanting to learn all they can about cancer in general terms to experienced nurses wanting to know what is up and coming on the therapeutic horizon. Our challenge is provide the right balance to attract both groups.

This year we have introduced a plan to provide financial support to regional areas to deliver a cancer workshop or education closer to home. This has been met with interest across Victoria and four meetings are in the planning pipeline.

Our other goal is to provide support to the cancer nurse, to provide resources to enable nurses to care for themselves in their work.

Victoria Regional Group (VIC RG) continued...

Education Events/Forums

The CNSA VIC RG planned 5 education events for 2015 plus 1 x 6 week series on Mindfulness. Four are evening events held at a restaurant sharing an evening meal. The fifth education event is a half day workshop to be held in October. The topics were chosen from the list of topics suggested in the survey sent to the members.

June	'Clots in Cancer' Speaker: Dr Kate Burbury
October	Half day Workshop – over the last 2 years we have held an education day to provide the opportunity for some hands on, interactive learning. We have one general group presentation followed by 4 x 45minute concurrent workshops. - Cancelled
November	Joint Meeting with Victorian Palliative Care Nurses Group - Advanced Care Planning Dr Natasha Michael
October	A six week series on Mindfulness. Speaker: Dr Richard Chambers - Clinical Psychologist & Mindfulness Consultant.
March	'Optimising patient outcomes in advanced prostate cancer' Dr Ben Tran Ms Gay Corbett
May	AGM 'A Paradigm Shift in the Treatment of Lung Cancer' Associate Professor Ben Solomon

Communication to Members

Most of our communication is by email. At the beginning of the year we forwarded the events planned for the year to each of our members and 4 – 6 weeks prior to each event we send out a save the date flyer and follow up with reminder emails

Finance Report

The CNSA VIC RG maintains a single account with cheque facility for financial transactions and is a registered charity. The account has three (3) signatories.

The CNSA VIC RG has a current balance as reported in the accompanying treasure's report. Major income revenues have come from donations from industry sponsors and from funds obtained from non-CNSA members who attend the education meetings. Major expense categories were gifts for the guest speakers, door prizes and payment to financial auditors. There are no significant outstanding debts or credits. The accounts of VIC RG were last audited in September 2014 for the financial year ended June 2014. We gratefully acknowledge the assistance of Quality Financial Solutions for undertaking VIC RG's annual financial audit.

Grants

The second Nicole King Memorial Educational grant for 2014 was awarded to Gillian Kruss, to support her Masters of Nursing Practice – Nurse Practitioner studies at Deakin University. Gillian is a Breast Care Nurse and Oncology Research Nurse at Monash hospital in Melbourne.

Sponsored by Ipsen we also have 5 x \$1000 grants for regional areas to run education evenings or workshops in their local area.

Sponsors for 2015

In October last year we developed a prospectus outlining our plans for 2015 and offering a number of levels of sponsorship with differing features and degrees of support. This was distributed to industry partners and

we are very grateful for the engagement and support from the following companies.

Ipsen

Nicole King Grants – 2 x \$1,200 = \$2,400

Regional education events – 5 x \$1000 = \$1,000

Roche

Sponsorship of 2 evening meetings

Sanofi

March meeting - all expenses

Hospira

Sponsorship of 2 evening meetings

Morris Blackburn

May education evening

Pfizer

May education evening

Robyn Wilson

Chair, CNSA VIC Regional Group

WA Regional Group (WA RG)

Committee

Name	Role	
Marie Condon	Chair	
Sharon Ray	Deputy Chair	
Matthew Chant	Treasurer	<i>*Appointed January 2015</i>
Cheryl Penter	Events Coordinator	
Sam Gibson	Committee member/WC Chair	
Lucy Patton	WA NEC Representative	<i>*Appointed January 2015</i>
Ruth McConigley	Committee member	<i>*Rural Member</i>
Chris Henneker	Committee member	<i>*Rural Member</i>
Sandy McKiernan	Committee member/NEC Past President	
Briony McBride	Committee member	

Changes in the Treasurer and NEC Representative positions occurred. Sam Gibson stepped down as the WA NEC Representative and Lauren Knight (Treasurer) resigned from the committee. Thank you for your service to those positions.

Strategic Planning – Goals for the year

Each August we meet as a committee to discuss the strategic plan. The committee was able to document and complete several items, however, it will review next year and develop a completely new plan that is aligned with the national strategic plan.

Membership

The CNSA WA RG has continued to maintain a strong membership base in WA with the number of members climbing towards 170. The membership also includes a few pharmacists and a physiotherapist.

We keep our database of members and non-members attending our events so when the registrants are not members we offer them the event free if they join CNSA, which is often successful, picking up a few new members at each event.

Education Events/Forums

- July 2015 Dinner event – Cancer 2015 and beyond. A panel of engaging speakers who were chosen for their positions in the hospitals and community sector for their visions and plans for cancer patients and workforce in the coming years. 92 attendees
- November 2015 – Oral Chemotherapy agents Breakfast seminar with three speakers who were from nursing and pharmacy backgrounds presented the patient care issues for those disciplines and also conducted a panel discussion with case studies. Very well received and evaluated highly. 94 attendees
- March 2015 – Cancer Nursing – back to basics and beyond. This day took registrants back to the basics of cancer nursing offering a refresher and then some of the speakers also extended us with new technology and contributed to a wider understanding of cancers and their treatments. It was a full day seminar on a Saturday and the attendance was 84. The evaluations were overwhelmingly positive – just what we needed.

Communication to Members

Communication is undertaken via our databases of members and event attendees who are not members. This keeps them abreast of education opportunities that are

WA Regional Group (WA RG) continued...

sent to committee members.

An online registration program is used by our contracted public relations member when events are on which works wonderfully for registering for events, collation of details around the events as well as disseminating evaluations and their return and collation.

There are currently no changes that we need to undertake for future benefits.

Reporting – Newsletters, Financial Reports

CNSA WA RG contribute to the newsletter as requested outlining any event we may have had, contributing to the CNSA Facebook page with pictures and information regarding these events.

CNSA WA RG has been managing their financial affairs with the use of QuickBooks and good treasury skills. Each year at end of financial year our books have been audited by a CPA and these results presented at the local AGM which is held at our last event for each year usually October / November.

Grants

CNSA WA RG has allocated funds from their budget to support two CNSA WA Members to attend the Winter Congress. Last year Hazel Kompara was awarded funding to attend the 2014 WC in Melbourne.

The CNSA WA RG also budgets for and offers our rural members assistance to travel to Perth to attend any of our events.

Sponsorship

Without sponsorship from our industry pharmaceutical partners we would not be able to provide such quality education events and grants for our members. CNSA WA RG is most grateful for the commitment to the education of cancer nurses in WA.

Our sponsors for 2014-2015 were:

- Gold – Hospira
- Key Event Sponsors – Pfizer, MSD, Lilly
- Event Sponsors – Cook Medical, GSK, MSD, Novartis, Western Biomedical, WAPCN, Rem Systems, Teleflex, BMS, AMGEN, IPSEN

Financial Report

CNSA WA RG has an active committee and has negotiated a sound level of sponsorship. We have provided our members with excellent education at premier hotels in central locations at no cost to them as a result of generous levels of sponsorship. The financial management has been acknowledged and audited by our accountant with positive comments for 5 years consecutively.

Marie Condon

Chair, CNSA WA Regional Group

Specialist Practice Network Coordinator's Report

Our Specialist Practice Networks (SPNs) have continued to grow throughout the past year providing CNSA members a range of opportunities to stay connected to their areas of interest alongside expanding their knowledge base through a variety of educational activities.

This year's Winter Congress is a great example of how the SPNs work collaboratively with other groups; with the major focus for the CNSA Breast Oncology SPNs (Breast SPN) work being the integration of the National Breast Care Conference into this year's congress. Similarly the CNSA Gynae Oncology SPN (GYN SPN) continues to strengthen its links with ANZGOG running a workshop at their meeting earlier in the year.

The CNSA Radiation Oncology SPN (RON SPN) will have a robust presence at this year's Winter Congress with members contributing to the pre congress workshop dedicated to radiation oncology. The CNSA Cancer Nurse Practitioner SPN (CNP SPN) will also use winter congress as an opportunity to bring members together to provide specific education tailored to nurse practitioners. Lastly, Winter Congress will be used as a platform to attract members to the newly formed CNSA Vascular Access Device and Infusion Therapy SPN (VAD&IT SPN); already the group has plans to collaborate with many different groups and organisations in an attempt to engage more cancer nurses with vascular access and infusional therapy.

Each of the SPNs are made up of a vibrant group of nurse leaders who bring a wealth of experience to their areas of expertise. It is exciting to see the direction in which each group is heading and of course the opportunities that they are providing for all CNSA members. I look forward to seeing how the year progress for all SPNs.

Laura Pyszkowski
CNSA Specialist Practice Network Coordinator
NEC TAS Representative

"Individual commitment to a group effort – that is what makes a team work, a company work, a society work, a civilization work."

Vince Lombardi

Breast Oncology Specialist Practice Network (Breast SPN)

Committee

Name	Role
Kerry Patford	Chair
Marion Strong	Committee member
Sarah Pratt	Committee member
Sholeh Boyle	Committee member
Judy Lasiello	Committee member

First of all the CNSA Breast Oncology Specialist Practice Network (Breast SPN) would like to acknowledge the outstanding contribution that Lis Black has provided to the Network in her role of Chair. Lis has been a tremendous advocate for Breast Care Nurses (BCN's), and has ensured that CNSA has nurtured and maintained collaborative relationships with key stakeholder organizations involved in providing breast cancer care.

Currently there are 174 active members of the CNSA Breast Oncology SPN (down from 178 this time last year). The majority of the focus of the SPN has been the integration of the National Breast Care Conference into the CNSA Winter Congress. The local organising committee (LOC) has worked closely with the CNSA Breast SPN to ensure the Winter Congress will address the educational needs of the attending breast cancer nurses' whilst offering the opportunity to broaden their knowledge of other cancer care streams.

The CNSA Breast Oncology SPN will meet at the Perth Winter Congress to discuss current issues and possible future directions and projects for the group. Possible projects include reviewing the "Principles For Nursing Practice in the Management of Post-Surgical Seroma for Breast Cancer " guidelines originally published in 2008 by CNSA, along with the possible revision of the Competency Standards released in 2005 by the then NBCC. Competing priorities have delayed progress on any projects over the last 12 months, however, it is hoped that the upcoming CNSA Breast SPN will reinvigorate project participation and completion.

Email updates of educational and SPN activities continue with the invaluable assistance of the CNSA National Executive Committee. These updates inform of various educational opportunities as well as the distribution of newsletters, newly released academic articles related to breast cancer care and general administration of the CNSA Breast SPN.

The CNSA Breast SPN has maintained the ongoing working relationships with participation with the Gestational Breast Cancer Project and very recently the Cancer Australia -Breast Cancer Advisory Board.

Thank you to all who have patiently assisted my transition into the role of Chair of the SPN. I look forward to the coming year.

Kerry Patford
Chair, Breast Oncology SPN

Cancer Nurse Practitioner Specialist Practice Network (CNP SPN)

Committee

Name	Role
Keith Cox	Chair
Gillian Blanchard	Deputy Chair
Vicki McLeod	Treasurer
Samantha Gibson	Secretary
Michael Cooney	Committee member
Nicole Loft	Committee member
Justin Hargreaves	Committee member
Rosita Van Kuilenburg	Committee member
Polly Crowden	Committee member
Sue Bartlett	Committee member

The CNSA Cancer Nurse Specialist Practice Network (CNP SPN) was formed in January 2015, after 18 months when a steering committee worked towards developing a structure and governance to become a Specialist Practice Network of CNSA.

The CNSA CNP SPN is a unified voice, committed to expanding and progressing the vital role of Cancer Nurse Practitioners across Australia. The network represents a well-developed, highly skilled, safe community of care, informing, developing and advancing clinical practice for Cancer Nurse Practitioners across Australia. The network seeks to lead and inspire quality cancer nursing care through networking, research, collaboration, education and mentoring.

CNSA members wishing to join the CNP must be Endorsed Nurse Practitioners, Nurse Practitioners Candidates or Nurse Practitioner Students working in the area of cancer care.

The CNSA CPN SPN proposes to meet twice a year. The intention is to have one of these meetings align with CNSA Winter Congress. It is proposed that the additional meeting will align with the Clinical Oncology Society of Australia (COSA) annual scientific meeting in November, Haematology Society of Australia and New Zealand (HSANAZ) in October, or the Australian College of Nurse Practitioners (ACNP) in October.

This year we will hold a Lightbox Radiology Masterclass the day prior to the CNSA Winter Congress workshops. The proposed next Education day will be held in Adelaide on the Saturday 17 October 2015 prior to the Haematology Society of Australia and New Zealand (HSANAZ) meeting.

A newsletter promoting events and achievements of the CNSA CNP SPN and its members will be circulated biannually.

Plans are already in place to work on an education plan for next year; it is proposed that a workshop will be held prior to the MASCC world conference to be held in Adelaide in June 2016. Tracey Doherty, a Nurse Practitioner, is on the organising committee for this conference and we look forward to working closely with her and the committee to ensure a successful event at this much-anticipated international conference.

Keith Cox OAM
Chair, Cancer Nurse Practitioners SPN

Gynaecological Oncology Specialist Practice Network (GYN SPN)

Committee

Name	Role
Anne Mellon	Chair
Pauline Tanner	Committee member
Judy Eddy	Committee member
Jayne Maidens	Committee member
Katy Weare	Committee member
Georgie Richter	Committee member
Shannon Philp	Committee member
Glynis Cumming	Committee member
Ellen Barlow	Committee member

The CNSA Gynaecological Oncology Specialist Practice Network (GYN SPN) has grown to have 127 current members, from most states of Australia.

- ACT 2
- NSW 37
- QLD 19
- SA 5
- TAS 2
- VIC 39
- WA 22
- Overseas 1

The CNSA GYN SPN members are kept abreast of relevant information via biannual newsletters and email updates. The CNSA GYN SPN members have met three times in the past year, at the CNSA Annual Winter Congress, at the International Gynaecologic Cancer Society (IGCS) meeting, as well as at the ANZGOG meeting.

A subcommittee of the CNSA GYN SPN was formed in October 2013 to plan and host a Gynaecological Oncology Supportive Care and Nurses Symposium in partnership with the IGCS meeting in November 2014. The symposium attracted 111 local, national and international nurses and allied health professionals. The theme was International Challenges in Gynaecologic Oncology and covered a variety of topics including developing world perspectives, exercise and cancer, telehealth, nurse led follow up, health education, supportive care and psychosexual issues. Evaluation of the symposium indicated that the content, variety of topics and networking opportunities were excellent, and a highlight of the IGCS meeting.

A nurse's workshop was held at the ANZGOG meeting in March 2015 with 12 attendees. Presentations included survivorship, psychosocial care and ANZGOG Research development. The GYN SPN is committed to strengthening the relationship with ANZGOG into the future.

Anne Mellon

Chair, Gynaecological Oncology SPN

Radiation Oncology Nurses Specialist Practice Network (RON SPN)

Committee

Name	Role
Margaret Hjorth	Chair
Gabby Vigor	Deputy Chair
Michelle Beringer	Treasurer
Marg Rankin	Secretary
Pauline Rose	Committee member
Mary Wade	Committee member
Esther Yeoman	Committee member

Through the commitment and effort of the CNSA Radiation Oncology Nurses Specialist Practice Network (RON SPN) committee and members the profile of radiation oncology within cancer services has increased over the past 12 months.

Newsletter

We aim to keep our members up to date with current topics of interest and provide an opportunity to share experiences and practices. We have had 2 successful editions of the newsletter and hope to produce it quarterly. We have had excellent feedback from members and encourage member contributions and ongoing support. Special thanks go to committee member Michelle Beringer for pulling it all together.

CNSA 18th Winter Congress

There will be a pre-congress workshop dedicated to radiation oncology with a great range of topics relevant to our practice today. The congress program also includes excellent abstracts accepted for both poster and podium presentations.

Our annual CNSA RON SPN meeting is held each year at Winter Congress. This year the meeting will be held on: Sunday 14 June 2015 in Meeting Room 7 from 4.00pm – 5.00pm. Hope to see you all there.

We encourage members to put forward any areas/issues they would like discussed with the group prior to the meeting and we will add it to the agenda. Please forward any ideas to margaret.hjorth@epworth.org.au

Margaret Hjorth
Chair, Radiation Oncology Nurses SPN

Vascular Access Device and Infusion Therapy Specialist Practice Network (VAD&IT SPN)

The CNSA Vascular Access Device and Infusion Therapy Specialist Practice Network (VAD&IT SPN) is the newest CNSA SPN. Early in 2015 we called for expressions of interest; forty cancer nurses from diverse backgrounds replied. They comprise of clinical nurses, advance practice nurses, nurses working in quality improvement, nurse managers, nurse educators and nurse researchers. All states of Australia are represented.

We will hold our first Annual CNSA VAD&IT SPN General Meeting at the CNSA Winter Congress in Perth this year. This will provide an opportunity for cancer nurses interested in vascular access to meet and decide the direction of our SPN. There is also a Pre-Congress workshop, a breakfast workshop and four oral abstracts relating to vascular access at the 2015 Winter Congress.

The CNSA VAD&IT SPN will provide resources to ensure that cancer nurses are providing evidence based care to improve VAD insertion and maintenance to prevent failure. We will take over the role of reviewing and updating the CNSA CVAD Guidelines. The CNSA VAD&IT SPN plans to collaborate with their local CNSA groups, Haematology Society of Australia and New Zealand Nurses Group, Australian Vascular Access Society, Alliance for Vascular Access Research and Training Group, eviQ, universities and industry.

Vascular access insertion is a common procedure for all patients undergoing treatment for cancer. Maintenance and intravenous therapy administration is predominantly the role of nurses. Interest in vascular access is popular amongst cancer nurses so we hope to increase the numbers of nurses joining the CNSA VAD&IT SPN by 2016.

Nicole Gavin
Interim Chair, Vascular Access Device & Infusion Therapy SPN

The Cancer Nurses Society of Australia Incorporated (ABN 98 781 699 178) National Executive Committee's Report

Your National Executive Committee members submit their report on The Cancer Nurses Society of Australia Incorporated ("the Society") for the year ended 31 March 2015

Committee Members

The names of the Executive Committee members in office during or since the end of the year are:

Ellen Barlow	
Julie Calvert	Ex-Officio as Executive Officer of CNSA
Jane Campbell	
Raymond Chan	
Samantha Gibson	Completed term 31 December 2014
Nicole Loft	
Jac Mathieson	Resigned February 2015
Sandy McKiernan	
Anne Mellon	
Lucy Patton	Term commenced 1 January 2015
Laura Pyszkowski	
Trevor Saunders	

Unless indicated otherwise, all Committee members held their position throughout the entire year and up to the date of this report.

Committee members are appointed on an honorary basis and as a result do not receive any remuneration either directly or indirectly from the Society.

Operating Result

The surplus of the Society for the year ended 31 March 2015 amounted to \$51,144 (2014: deficit \$37,123).

Principal Activities

The principal activity of the Society during the year was to act as a resource to cancer nurses around Australia through the provision of services, which aim to advance cancer nursing education, practice and research.

Significant Changes in the State of Affairs

There were no significant changes in the state of affairs of the Society during the year ended 31 March 2015

Signed in accordance with a resolution of the Executive Committee



Dr Raymond Chan
President

3 June 2015



Trevor Saunders
Treasurer

The Cancer Nurses Society of Australia

Incorporated

ABN 98 781 699 178

Annual Financial Report
For the year ended 31 March 2015

The Cancer Nurses Society of Australia Incorporated
Statement of Profit & Loss and Other Comprehensive Income
For the year ended 31 March 2015

	Notes	2015 \$	2014 \$
Revenues	4	606,275	553,513
Grant Expenses		(17,447)	(34,573)
Administration staffing expenses		(144,926)	(123,794)
Other administration expenses		(35,374)	(45,696)
Executive Committee meeting expenses		(27,469)	(19,314)
Editorial Committee meeting expenses		(16,845)	(13,297)
Winter Congress expenses		(286,639)	(339,995)
Other expenses		(26,432)	(13,968)
Total comprehensive income for the year		<u>51,144</u>	<u>(37,123)</u>

The accompanying notes form part of these financial statements

The Cancer Nurses Society of Australia Incorporated
Statement of Financial Position
As at 31 March 2015

Assets	Note	2015 \$	2014 \$
Current Assets			
Cash & Cash equivalents	5	568,482	525,130
Trade and other receivables	6	1,571	5,278
Other current assets	7	<u>450,029</u>	<u>14,240</u>
Total Current Assets		<u>1,020,082</u>	<u>544,649</u>
Non-Current Assets			
Property, Plant & Equipment	8	<u>904</u>	<u>1,464</u>
Total Non-Current Assets		<u>904</u>	<u>1,464</u>
Total Assets		<u>1,020,986</u>	<u>546,113</u>
Liabilities			
Current Liabilities			
Trade & Other Payables	9	492,274	72,299
Provisions	10	<u>8,791</u>	<u>5,038</u>
Total Current Liabilities		<u>501,065</u>	<u>77,337</u>
Total Liabilities		<u>501,065</u>	<u>77,337</u>
Net Assets		<u>519,921</u>	<u>468,776</u>
Equity			
Retained Earnings		<u>519,921</u>	<u>468,776</u>
Total Equity		<u>519,921</u>	<u>468,776</u>

The accompanying notes form part of these financial statements

The Cancer Nurses Society of Australia Incorporated

Notes to the Financial Statements

For the year ended 31 March 2015

Note 1. Statement of Significant Accounting Policies:

The Executive Committee members have determined that the Society is not a reporting entity and accordingly, this financial report is a special purpose report prepared in order to satisfy the financial and report preparation requirements of the *Associations Incorporation Act 1991 (ACT)*.

The Society is an incorporated association domiciled in Australia. All amounts are in Australian dollars.

The financial report has been prepared in accordance with the recognition and measurement requirements specified by the Australian Accounting Standards and interpretations issued by the Australian Accounting Standards Board (AASB) and disclosure requirements of:

AASB 101	Presentation of Financial Statements
AASB 108	Accounting Policies, Changes in accounting estimates & errors
AASB 110	Events after the reporting period
AASB 1031	Materiality

The financial report has been prepared on an accruals basis and (except as noted below) is based on historical costs. Unless otherwise stated, the accounting policies adopted are consistent with those of the prior year.

The accounting policies that have been adopted in the preparation of the statements are as follows:

(a) Revenue Recognition:

(i) Donations

The Society, in common with most organisations dependent upon contributions, is unable to establish control over voluntary donations prior to their initial entry into the accounting records, therefore they are recorded on the basis of cash received.

(ii) Member Subscriptions

Member subscriptions are recorded on an accruals basis and apportioned across the calendar year of membership.

(iii) Grants and Bequests

The Society receives grants and bequests for certain activities. Where a grant or bequest is non-reciprocal, it is recognised as revenue of the Society upon receipt. Associated expenditure for the completion of a grant or bequest is recorded as incurred. Where a grant or bequest is subject to a reciprocal transfer, a liability associated with the reciprocal transfer is recorded upon receipt of the transfer. The income and expenditure is then subsequently reported at the time of the subsequent of the grant or bequest.

(iv) Net Congress Income

The Society contracts a professional Events Co-ordinator to manage the staging of the Annual Winter Congress including the receipt of revenue and payment of expenses in relation to the event. Documents detailing the income and expenses have been received from the Events Co-ordinator together with a reconciling statement. Revenues and expenses associated with the Congress are recognised through the Statement of Profit & Loss and Other Comprehensive Income in the year the Congress is conducted. In the period in the lead up to the congress, expenditure is incurred and income received which is taken up as prepayments and unearned income respectively.

The Cancer Nurses Society of Australia Incorporated

Notes to the Financial Statements

For the year ended 31 March 2015 (continued)

(b) Income Tax:

The Society is exempt from the payment of income tax pursuant to Section 50-5 of the *Income Tax Assessment Act (1997)*.

(c) Cash and Cash Equivalents:

Cash and cash equivalents include cash on hand, deposits held on call with banks and other short-term highly liquid investments with original maturities of three months or less.

(d) Income in Advance:

Income in Advance includes member subscriptions, which have been received for the 2015 membership year, (Refer to note 1 (a) (iii)) and congress income received (Refer to note 1 (a) (iv)) or other future income such as sponsorships, which may cover the full proceeding calendar year.

(e) Goods and Services Tax:

Transactions are recognised net of GST, except where the amount of GST incurred is not recoverable from the Australian Taxation Office (ATO). Receivables and payables are stated inclusive of the amount of GST receivable or payable. The net amount of GST recoverable from, or payable to, the ATO is included with other receivables or payables in the balance sheet.

(f) Comparative Figures:

Comparative figures have been adjusted to conform to changes in presentation for the current year where required by accounting standards or as a result of changes in accounting policy.

(g) Property, Plant and Equipment:

Property, plant and equipment is initially recorded at the cost of acquisition or fair value less, if applicable, any accumulated depreciation and impairment losses. Plant and equipment that has been contributed at no cost, or for nominal cost, is valued and recognised at the fair value of the asset at the date it is acquired. The plant and equipment is reviewed annually by Executive Committee members to ensure that the carrying amount is not in excess of the recoverable amount from these assets. The recoverable amount is assessed on the basis of the expected net cash flows that will be received from the utilisation of the assets and the subsequent disposal. The expected net cash flows have been discounted to their present values in estimating recoverable amounts.

(h) Other Current Assets:

Prepayments included in other assets primarily relates to prepayments for the future Winter Congress.

(i) Trade and Other Payables:

Trade and other payables represent the liabilities for goods and services received by the Society that remain unpaid at 31 March 2015. Trade payables are recognised at their transaction price. They are subject to normal credit terms and do not bear interest.

(j) Employee Benefits:

Provision is made for the liability for employee entitlements arising from services rendered by employees to 31 March 2015. Employee benefits have been measured at the amounts expected to be paid when the liability is settled, plus related costs.

The Cancer Nurses Society of Australia Incorporated
Notes to the Financial Statements
For the year ended 31 March 2015 (continued)

Note 2. Nature and objects of the Society:

The Society is an association incorporated under the *Associations Incorporation Act 1991*. Its object is to determine and regulate professional standards and competencies for cancer nursing practice and education, facilitate research and standards in the area of cancer nursing, act as a resource for the development and dissemination of information relating to new technologies in cancer nursing, ensure that cancer nurses perspectives' are evident in national nursing debates, actively lobby government on issues relevant to cancer nursing and collaborate locally, nationally and internationally with other organisations involved in the development and provision of services to people with cancer.

In the event of the Society being wound up, the members undertake to contribute to the assets an amount not exceeding the ordinary membership fee of the Society.

Note 3. Economic Dependence:

The ability of the Society to maintain its operations is dependent inter alia on continuing support of its members by way of voluntary subscriptions

	2015	2014
	\$	\$
Note 4. Revenues:		
Subscription Income	93,970	90,976
Income from Winter Congress	455,620	425,693
Interest Income	17,998	16,769
Other Income	18,113	20,075
Regional & Specialist Practice Networks	20,574	-
	606,275	553,513

Note 5. Cash & Cash Equivalents:

Current

Cash at Bank	77,351	51,074
Term Deposits	491,131	474,056
	568,482	525,130

Note 6. Trade and Other Receivables:

Trade and other receivables	400	3,930
Sundry Debtors	1,171	1,348
	1,571	5,278

Note 7. Other Current Assets:

Prepayments - Winter Congress	400,138	-
Prepayments - Other	49,891	14,240
	450,029	14,240

The Cancer Nurses Society of Australia Incorporated
Notes to the Financial Statements
For the year ended 31 March 2015 (continued)

Note 8. Property, Plant & Equipment:	2015	2014
	\$	\$
Computers & Office Equipment	1,680	1,680
Less: Accumulated Depreciation	776	216
	<hr/>	<hr/>
	904	1,464
	<hr/> <hr/>	<hr/> <hr/>

Note 9. Trade & Other Payables:

Trade Creditors	57,176	20,874
Income in Advance - Winter Congress	361,332	-
Income in advance - Other	71,766	37,125
Bequest Income in Advance	2,000	14,300
	<hr/>	<hr/>
	492,274	72,299
	<hr/> <hr/>	<hr/> <hr/>

Note 10. Provisions:

Provision for Annual Leave	<hr/>	<hr/>
	8,791	5,038
	<hr/> <hr/>	<hr/> <hr/>

Note 11. Events after reporting period

There have been no events subsequent to year-end that have affected or may affect the financial statements as at 31 March.

Note 12. Remuneration of Auditor

During the year, the following fee was paid or is payable for services provided by the auditor to the Society.

Audit and Review of Financial Report	<hr/>	<hr/>
	2,345	2,045
	<hr/> <hr/>	<hr/> <hr/>

The Cancer Nurses Society of Australia Incorporated (ABN 98 781 699 178) Declaration by the Executive Committee

The Executive Committee has determined that the Society is not a reporting entity and that these special purpose financial statements should be prepared in accordance with the accounting policies described in Note 1 to the financial statements.

The Executive Committee of the Society declares that:

1. The financial statements comprising the statement of comprehensive income statement of financial position, statement of changes in equity, and accompanying notes, present fairly the Society's financial position as at 31 March 2015 and its performance for the year ended on that date in accordance with the accounting policies described in Note 1 to the financial statements; and
2. In the Executive Committee's opinion, there are reasonable grounds to believe that the Society will be able to pay its debts as and when they become due and payable.

This declaration is made in accordance with a resolution of the Executive Committee and is signed for and on behalf of the Executive Committee by:



Dr Raymond Chan
President



Trevor Saunders
Treasurer

Friday 5 June 2015

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INDEPENDENT AUDITORS REPORT TO THE MEMBERS OF THE CANCER NURSES SOCIETY OF AUSTRALIA INCORPORATED

We have audited the accompanying financial report, being a special purpose financial report, of The Cancer Nurses Society of Australia Incorporated, which comprises the statement of financial position as at 31 March 2015, statement of profit & loss and other comprehensive income, a summary of significant accounting policies, other explanatory notes and the declaration by the executive committee.

The Responsibility of the Committee for the Financial Report

The Committee of the association are responsible for the preparation of the financial report, and have determined that the basis of preparation described in Note 1 is appropriate to meet its financial reporting requirements. This responsibility includes designing, implementing and maintaining internal control relevant to the preparation and fair presentation of the financial report that is free from material misstatement, whether due to fraud or error; selecting and applying appropriate accounting policies; and making accounting estimates that are reasonable in the circumstances.

Auditor's Responsibility

Our responsibility is to express an opinion on the financial report based on our audit. We conducted our audit in accordance with Australian Auditing Standards. These Auditing Standards require that we comply with relevant ethical requirements relating to audit engagements and plan and perform the audit to obtain reasonable assurance whether the financial report is free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial report. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial report, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial report in order to

design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by the Committee, as well as evaluating the overall presentation of the financial report.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Opinion

In our opinion, the financial report presents fairly, in all material respects the financial position of The Cancer Nurses Society of Australia Incorporated as of 31 March 2015, and of its financial performance and its cash flows for the year then ended in accordance with the accounting policies described in Note 1 to the financial statements.

Basis of accounting

Without modifying our opinion, we draw attention to Note 1 to the financial report, which describes the basis of accounting. The financial report has been prepared for distribution to members for the purpose of fulfilling the committees' financial reporting requirements. As a result, the financial report may not be suitable for another purpose.

LD Assurance Chartered
Accountants



Stephen O'Kane
Partner

Dated this 9th day of June 2015 at 250 Collins Street, Melbourne.

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DISCLAIMER

The additional financial data as presented in the detailed trading profit and loss statement is in accordance with the books and records of The Cancer Nurses Society of Australia Incorporated (the Society), that have been subjected to the audit procedures applied in the audit for the year ended 31 March 2015. It will be appreciated that our audit did not cover all details of the additional financial data. Accordingly, we do not express an opinion on such data and no warranty is given to its accuracy or reliability. Neither the firm, nor any member or employee of the firm undertakes responsibility in any way whatsoever to any person other than the Society in respect of such data including any errors or omission however caused.

LDAssurance
Chartered Accountants



Stephen O'Kane
Partner

Dated this 9th day of June 2015 at 250 Collins Street, Melbourne.

The Cancer Nurses Society of Australia Incorporated
Detailed Trading Profit & Loss Statement
For the 12 months ended 31 March 2015

	2015	2014
	\$	\$
Income		
Subscription Income	93,970	90,976
Bequests	12,300	10,593
Annual Winter Congress	455,621	425,693
Interest Income	17,998	16,769
Grant Income	-	3,500
Other Income	5,814	5,982
	<u>585,703</u>	<u>553,513</u>
Expenditure		
Administrative Costs		
Accountancy Services	9,334	9,000
Audit	2,345	2,045
Bank Charges	199	150
Bookkeeping	9,874	7,000
Depreciation Office Equipment	560	216
Freight & Charge	167	27
Information Technology	941	1,048
Insurance	647	4,045
Merchant Fees	1,843	1,879
Postage & Packaging	-	87
Printing & Stationery	971	547
SecurePay Salary Payment Gateway	1,335	1,161
Storage Fees (Archive)	1,304	1,345
Subscriptions – COSA and ISNCC	1,000	1,177
Sundry Expenses	838	619
Total Employment Expenses	147,173	123,794
Website Costs	1,769	15,349
Total Administrative Costs	<u>180,300</u>	<u>169,489</u>
Other Costs		
CNSA Grants & Scholarships	17,447	34,573
Executive Committee Meetings NEC	26,957	19,071
General Expenses	206	966
Journal & Newsletter	16,845	13,297
Marketing & Promotional Resources	13,710	7,386
Regional Group Meetings	3,522	2,273
Specialist Practice Networks	843	1,460
Standing Committee	-	242
Travel & Accommodation (ISNCC, CoNNO, AONS)	8,663	1,884
Winter Congress Costs	286,639	339,995
Total Other Costs	<u>374,832</u>	<u>421,147</u>
Total Expenditure	<u>555,132</u>	<u>590,636</u>
Operating Surplus/(Deficit)	<u>30,571</u>	<u>(37,123)</u>
Non-Operating Income		
Regional Groups & Specialist Practice Networks	<u>20,573</u>	<u>-</u>



The Cancer Nurses Society of Australia

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Glen Osmond, SA 5064

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