

**Cancer Nurses Society of Australia  
Annual Report  
2008 – 2009**

The CNSA is committed to achieving and promoting excellence  
in cancer care through the professional contribution of nurses

## Table of Contents

Mission Statement	2
CNSA National Executive	2
Chair's Report	3
ISNCC Report	5
Clinical Oncology Society of Australia (COSA) Report	5
Grants and Awards Committee Report	6
Education Committee Report	7
11 <sup>th</sup> Winter Congress 2008 Report	8
Australian Journal of Cancer Nursing Report	9
Principles for Nursing Practice in the Management of Seroma Report	9
Communications Report	10
Promotions and Marketing Sub Committee Report	11
Financial Report	12
Regional Group Activities Report	13
Special Interest Groups (SIGS) Report	14
Annual Financial Report	15
Independent Audit Report	25

## **Mission Statement**

The Cancer Nurses Society of Australia is committed to achieving and promoting excellence in cancer care. CNSA achieves this by providing leadership to the nursing profession by advocating for effective cancer control policy and supporting the delivery of quality nursing care.

### **Strategic Objectives 2006 – 2009**

- To advocate for improved care outcomes for people with cancer through increased nursing representation in development of cancer control and health workforce policy.
- To provide and improve research opportunities for cancer nurses.
- To provide and improve educational opportunities and resources for cancer nurses, including the development of resources to support nursing practice.
- To provide quality membership services.
- To build the internal capacity of CNSA including the people, the infrastructure and the finances.

## **CNSA National Executive**

**Gabrielle Prest (Chair, from January 2007)**

**Glennys Stallan (Qld, from Jan 2008)**

**Megan Plaster (WA, continuing)**

**Maggie Stowers (Vic, Jan 2008 - November 2008)**

**Catherine Johnson (NSW, Deputy Chair, continuing as Treasurer from Jan 2008)**

**Carina Boehm (SA, from Jan 2008 – Jan 2009)**

**Julie Clowry (ACT, from Jan 2008)**

**Louise Nicholson (Tas, from Jan 2008)**

**Professor Patsy Yates (ISNCC Board Member from Jan 2008 to Aug 2008)**

**Letitia Lancaster (ex-officio position, ISNCC Regional Representative, from September 2008)**

## Chair's Report

The Cancer Nurses Society of Australia has proudly cemented its role as the national body representing cancer nurses in Australia and is committed to achieving and promoting excellence in cancer care through the professional contribution of nurses. The CNSA was formed in November 1998 to provide Australian cancer nurses with opportunities for networking and support and to provide a voice to enhance the nursing contribution to cancer care at local, national and international levels.

This report to the membership provides an overview of CNSA activities and achievements for the period April 2008-March 2009. The report is structured according to the strategic plan set for 2006-2009. The CNSA National Executive Committee undertook a strategic planning session in early 2009 to develop a new set of directions for the Society and these will be further outlined in this report.

The CNSA, through its members and under the direction of the National Executive, continues to be a robust and fully engaged collective of passionate and committed nurses, involved in many important initiatives to improve cancer care and control for patients and support for cancer nurses.

2008 saw continued growth and strength in the CNSA, and with that, increased participation in our many projects. The executive instituted some administrative support to assist the National Executive in their work over the two years. This following report, while by no means exhaustive, outlines many of our activities and involvements throughout the year. You will see further detail in reports from respective participants in this annual report.

- As a partner in the National Cancer Nursing Education Project (**EdCaN**), the CNSA has remained strongly linked to the development of the education Framework (in addition to, and in close consultation with, those of the Continuing Professional Development project, Cancer Learning) and the development of competency standards. Linda Barrett (Qld) continues as our representative on the EdCaN steering committee.
- The establishment of a standing Education Committee in early 2008 – to advise the National Executive on matters around education and the development and support of the cancer nursing workforce - was a very important landmark in the Society's further growth.
- The CNSA now has a significant Grants and Awards scheme and the portfolio of what is offered to nurses is impressive. Over the last year we have enabled 14 nurses to attend meetings, funded to the tune of \$23,000.
- The 2008 **11<sup>th</sup> Winter Congress** was held on the gorgeous Gold Coast, and was again a success for the organisation.
- The international meeting of the **ISNCC** was held in Singapore in August 2008. Donna Milne represented CNSA on the Scientific Planning Committee. At this meeting Tish Lancaster took over the baton as the Asia Pacific Regional Representative to the ISNCC from Patsy Yates. Together with Sanchia Aranda as President, and now Patsy in place as Secretary/Treasurer, Australian cancer nurses are a strong presence at the international level.
- The latest Regional group '**Perth and Environs**' commenced activities formally over the last year. They have been very active with educational and professional networking and their presence and contributions are acknowledged nationally. Thanks to Meg Plaster of the National Executive, and Sandy McKiernan as Chair of the local group, for making this happen.
- In 2008 the CNSA received a bequest from the estate of the late Pam Renouf. The family have negotiated with us as to their wishes for grants for nurses in pursuing their cancer nursing careers through education. Those grants will begin to be disbursed during 2009 through the Grants and Awards Committee.
- Leanne Monterosso has assumed the role of chair of the **Grants and Awards Committee** – Tish Lancaster has stepped aside after a decade of involvement in that committee (in its various iterations!).
- In another move of key positions, after some years leading the editorial panel, Professor Patsy Yates and Catherine Jones handed over the reins for the **Australia Journal of Cancer Nursing (AJCN)** to the new Co-Editors Tish Lancaster and Mei Krishnasamy. Our thanks again go to Patsy and Catherine for their input.
- CNSA '**Award for Excellence in Cancer Nurses**'. A working party led by Kate Cameron has developed a national award to recognise the contribution of individuals to the development of cancer nursing and cancer control in Australia. The working party through its terms of reference and reporting mechanisms delivered to the CNSA Grants and Awards Committee a plan for promoting, receiving and selecting nominations for these awards. The award recognises excellence in leadership, research, clinical practice and/or education. The inaugural award was announced early in 2009 and the successful recipient will be recognised at Winter Congress in June 2009.
- CNSA members have contributed in many **other activities**, including:

- Participating in the COSA multidisciplinary working group to develop guidelines for the safe prescribing, supply and administration of cancer chemotherapy – these were officially released in February 2009, and are available on the COSA website ([www.cosa.org.au](http://www.cosa.org.au)).
- Contributing to a review of the draft of the NSW WorkCover Cytotoxic Guidelines, released in late 2008.
- Engaging again with AMGEN in the Titan project (last in 2007 and set for May 2009), which addresses care and management of people experiencing myelosuppression.
- Contributing to Radiation Oncology nursing and Breast Cancer nursing through two CNSA Special Interest Groups, and significantly banding cancer nurses together through our CNSA Regional Groups – this is where the locals benefit most from their CNSA membership. The Breast SIG launched their Seroma Nursing Management Principles in February 2009 at a national Breast Cancer Conference.
- Contributing to further activities on cancer care coordinators and their impact on patient outcomes at the COSA ASM in Sydney in November 2008.

I would again like to acknowledge the significant work that Meg Plaster has been doing on the website during 2008 and 2009. The traffic on our site has improved dramatically in parallel. It is our most important communication tool. Information that members provide (especially Regional Group activities) benefits other members and the cancer nurse community more broadly.

The National Executive began a new strategic plan in early 2009 for the next few years – we have much work to do; not least reaching out to the many nurses who work in cancer care that do not or have not engaged with the CNSA and its activities. We hope you'll help us grow your organisation in this way.

We will be seeing everyone at CNSA's 12th Winter Congress in Newcastle in June 2009, coordinated by Kim Adler as Chair of the Local Organising Committee.

The work of CNSA is significant as we strive to serve our members and to ensure a voice for the cancer nursing profession, and the commitment of the National Executive of tremendous importance. Therefore, a huge "thank you" goes to members who completed their term early: Maggie Stowers and Carina Boehm; as well as Catherine Johnson and Megan Plaster (continuing their term on the committee, and other newcomers Glennys Stallan (Qld), Julie Clowry (ACT), and Louise Nicholson (Tas).



**Gabrielle Prest, Chair, CNSA**

[www.cnsa.org.au](http://www.cnsa.org.au)

**Objective:**

**1. To advocate for improved care outcomes for people with cancer through increased nursing representation in development of cancer control and health workforce policy.**

**ISNCC Report**

The International Society of Nurses in Cancer Care is the international voice of oncology nursing; improving standards of cancer care through the provision of education, research and training using international expertise. CNSA is a full member of ISNCC, and is one of the member societies in the Far East and Australasia.

Outcomes from the Board elections for 2008 – 2010 are as follows:

- Representatives for the Far East and Australasia - Tish Lancaster (Australia) and Kazuko Onishi (Japan).
- President Elect – Greta Cummings (Canada). Sanchia Aranda (Australia) concludes her presidency in 2010.
- Secretary/Treasurer – Patsy Yates (Australia).

Key ISNCC activities during 2008/09 include:

- Constitutional change (voted by member organisations) to establish a smaller 'expert' board and a larger council with representatives from all member societies.
- Hosting of the 15th International Conference on Cancer Nursing in Singapore.
- Planning for the 16<sup>th</sup> International Conference on Cancer Nursing to be held in Atlanta (USA). Tish Lancaster is a member of the Scientific Planning Committee and Patsy Yates a member of the Conference Management Committee.

CNSA participated in the ISNCC Travel Scholarship Program, sponsoring nurses from developing countries to attend the International Conference on Cancer Care. The successful applicant for the CNSA Scholarship to attend the 15th International Conference on Cancer Nursing in Singapore was from India.

**Patsy Yates and Tish Lancaster, Members, ISNCC Board of Trustees****Clinical Oncology Society of Australia (COSA) Report**

As the peak cancer nursing group in Australia, the CNSA has a position on the Executive Council of COSA, the multidisciplinary body in Australia. COSA continues to be a thriving and growing group, proactively engaged in a range of strategies that address the learning and professional networking needs of its members. The Society certainly blossomed under the leadership of Dr David Goldstein, finishing his term in December 2008.

CNSA members participate in COSA activities, such as its special groups (AYA, cancer in the elderly, neuro-endocrine tumours, rural/regional cancer services, etc), as well as ad hoc projects that require the input of this multi-professional group. We had Ellen Barlow providing CNSA representation into the 2008 ASM in Sydney, and Chris Long is participating in the development of the 2009 Gold Coast ASM.

For the second year, COSA convened a pre-ASM workshop in 2008 to consider how to better understand the Care Coordinator role, their scope of practice, how Care Coordinators are supported or integrated into cancer services, and to try and quantify their impact on patient outcomes. Further activities are planned around this workforce group.

We frequently call for participants in working groups and activities as part of our membership with COSA – we thank all those nurses who have been involved and we encourage you all to 'have a go' when the call goes out ... we always need to ensure a relevant and vibrant nursing input.

In addition to the Annual Scientific Meeting, COSA membership affords you other benefits such as access to grants and scholarships. Please remember to access the website [www.cosa.org.au](http://www.cosa.org.au)

COSA is led by the Executive Officer Margaret McJannett, who, with her staff, provide support to the membership of the CNSA. The NEC wishes to thank Marg for this support. COSA Council also started some strategic planning in late 2008 and we will communicate the final plan for the near future of COSA.

**Gabrielle Prest, Chair, CNSA**

**Objective:**

**2. To provide and improve research opportunities for cancer nurses.**

## Grants and Awards Committee Report

The committee provides support for cancer nurses to undertake nursing research through the provision of Research Grants and for further educational activities through the provision of Travel Grants.

### Members of the Grants and Awards Committee for the reporting period were:

- Tish Lancaster (NSW, Chair to December 2008)
- Leanne Monterosso (WA, Chair from January 2009)
- Gabrielle Prest (ex-officio)
- Donna Milne (Vic)
- Sandie McCarthy (Qld)
- Meg Plaster (WA)
- Lisa Sheeran (Vic)
- Annette Dahler (ACT)
- Judy Iasiello (SA)
- Sandy McKiernan (WA)

A total of \$23,000 was awarded in grants for the reporting period. The following people were successful grant applicants:

### CNSA Travel Grants

- Elisabeth Coyne (Qld)
- Jackie Dalrymple (Vic)
- Jodie Finlayson (Vic)
- Heather Martindale (WA)
- Angela McLelland (NSW)
- Louisa Robinson (NSW)
- Kathryn Watts (NSW)
- Cheryl Whalley (NSW)

### CNSA Travel Grant for New Cancer Nurse

- Tracey Dryden (Vic)

### CNSA Research Grants

- Elisabeth Coyne (Qld)
- Anne Mellon (NSW)

### Ipsen Travel Grants

- Lynn Bussi (NSW)
- Anne Johnson (Vic)
- Shannon Philp (NSW)

CNSA is appreciative of the generous support of our industry sponsor Ipsen.

### Pam Renouf Study Award

- The family of the late Pamela Renouf have pledged a donation of \$50,000 for education scholarships over a 5 year period (2009-2013).
- Grants will be administered by CNSA on behalf of the family and open to all cancer nurses (not solely CNSA members).
- Relevant documentation is currently being developed with a view to advertising the 2009 round in April-May through CNSA and other relevant nursing bodies.

### New Committee Members

- An expression of interest was advertised for prospective new members of the Grants and Awards Committee.
- A number of suitable applicants responded and applications are currently being processed.

### Leanne Monterosso, Chair, Grants and Awards Committee

**Objective:**

**3. To provide and improve educational opportunities and resources for cancer nurses, including the development of resources to support nursing practice.**

**Education Committee Report**

The inaugural Education Committee continues to advise and support the National Executive Committee (NEC) on numerous matters relating to cancer nursing education. Currently the Committee comprises 9 members, all of whom have expertise in cancer nursing education across a variety of cancer specialities and contexts. Members include Leisa Brown, Megan Hayes, Nicole King, Lynda Prescott, Linda Barrett, Glen Quinn, Alayne Reid, Pauline Rose and Glennys Stallan. We are a very productive Committee, attending to a great deal of business on behalf of CNSA. I thank the Committee members for their individual and collective contributions since its inception. Unfortunately, we recently bid farewell to Jen Quilligan, who we thank for her valuable input over the past year.

The fabulous EdCaN project continues to keep us occupied. We have had a great deal of input on behalf of CNSA members into the content of many of the documents produced under the EdCaN initiative, such as the draft *Competency Assessment Tools*; the *National Workforce Development Framework for Cancer Nursing*, and the *EdCaN/CNSA Proposal to Develop Possible Models of Recognition for Specialist Cancer Nurses*. The Committee has also drafted the endorsements of EdCaN documents where appropriate; participated in focus groups regarding EdCaN implementation and future sustainability; and participated in the independent evaluation of the project undertaken by Siggins-Miller. Our work with EdCaN has entailed several face-to-face meetings with the EdCaN staff, who we sincerely thank for organising these meetings so efficiently, and for facilitating the many beneficial debates the EdCaN project has opened up.

With respect to other cancer education initiatives, as the Chair of the Education Committee, I represent CNSA on the National Advisory Committee of the Cancer Learning initiative and website. It is very interesting to note that to date, the majority of 'hits' recorded on the Cancer Learning website pertain to the EdCaN site. Current funding for the Cancer Learning website terminates in June, 2009; however approvals for further funding have been sent to the Minister for consideration.

The Education Committee also has two faculty members (Nicole King and myself) appointed to deliver the TITAN one-day course in Sydney in May. The content of this CNSA-supported workshop is challenging, interesting, relevant to all cancer nurses and is very up to date. It is complemented by opportunities for participants to undertake projects to improve cancer nursing delivery within their own organisations, with advice and support readily available from the TITAN sponsors. I encourage members to think about applying to have a TITAN course run in their facility.

The Education Committee has also provided critique on behalf of CNSA with respect to various surveys and policy documents circulated by other nursing organisations, such as the proposed Australian Nursing and Midwifery Council's draft *Framework for Accreditation of Enrolled and Registered Nurse Education Providers* and the Australian College of Mental Health Nurses survey of nursing education needs in mental health. We've also had contact with the CNSA Conference Organising Committee regarding some of the content for the Newcastle conference.

I take this opportunity to acknowledge and thank all of the Education Committee members for their hard work and dedication in the past year, and to Gabrielle Prest and the NEC for their continued support and collegiality. Please note that our term as Committee members elapses in December, 2009. I encourage any cancer nurse interested in the education and future of our profession to nominate for the Education Committee when the call for nominations appears.

**Alexandra McCarthy, Chair, CNSA Education Committee**



## 11<sup>th</sup> Winter Congress 2008 Report

The 11<sup>th</sup> Winter Congress 2008 – Cancer and the Family was held at Conrad Jupiter's Hotel, Gold Coast, in Queensland in July 2008. Our keynote speaker was Laurel Northouse, University of Michigan School of Nursing, USA, who presented "Cancer and the Family – Who is at Risk for Distress?" Laurel's excellent presentation highlighted ways of measuring risk for distress. Both Laurel and her husband Peter participated in educational and social activities contributing to the overall success of Congress.

Australian invited speakers included Dr Veronika Langova, Veterinary Oncologist, Qld, Dr Nicola K Poplawski, Children's Hospital, SA, Ms Carina Boehm, Flinders Medical Centre, SA, Professor Kate White, University of Sydney, NSW, Ms Ranita Sidhu, Princess Margaret Hospital, WA, Ms Catherine Jacka, The Cancer Council, Qld and Dr Candice Kwok, University of Sydney, NSW.

There were five workshops and one breakfast session which were well attended. Thirty-four (34) oral presentations and fourteen (14) posters were accepted. In addition, EdCaN successfully launched their National Professional Development Framework for Cancer Nursing at the commencement of Congress. Submitted abstracts and delegates numbers were down on previous years which may have been in response to the 15<sup>th</sup> Annual International Conference of Cancer Nursing which was held in Singapore in August.

Congress was an outstanding success attracting over 300 delegates. Roche sponsorship was used to fund Congress Registration for first time presenters and pre-Congress workshops.

This was the last year CNSA used the conference organisers DC Conferences and would like to thank Ms Kate Ryall, who took over from Ruth Lillian. CNSA has now appointed Tour Hosts as their Conference Organisers for the next two years.

The local organising committee were Maree Brandson, (The Chair and Convenor) Susan Adams, Susanne Brooks, Lyn Clarke, Elisabeth Coyne, Barbara Hartigan, Jane Kelly, Alexandra McCarthy, Sue Perrot, Leisa Brown and Kylie Ash. The committee worked extremely hard to make this a very informative and educational conference. The Winter Congress Planning and Development committee were Keith Cox (Chair), Gabrielle Prest (Chair, CNSA), Megan Rogers/Maggie Stowers, Liz Zwart/Catherine Johnson and Maryanne Hargraves.

**Keith Cox/Maryanne Hargraves, Chair, Winter Congress Committee**

## Australian Journal of Cancer Nursing Report

In 2008, as part of the CNSA members' survey, feedback was sought on the journal and its place as a service to members. A total of 90% of respondents indicated they had accessed the journal. Around those members who responded to a question about their level of satisfaction with the journal, 98% indicated they were satisfied or very satisfied with the journal. Of the 88 members who indicated they had completed a workplace based research or quality improvement project, 59 (67%) agreed they would consider publishing for AJCN. The survey also obtained feedback from members about ways to improve the number and quality of submissions to AJCN.

In response to this feedback, a number of strategies are being implemented to encourage submissions, including the introduction of themed issues and an increased emphasis on mentoring of participants.

A new Editorial Team commenced appointments from January 1<sup>st</sup> 2009. The new team includes:

- Co-Editors: Meinir Krishnasamy and Letitia Lancaster
- Editorial Team: Louise Nicholson, Jenny O'Baugh, Carol Cameron

### Themed issues

Authors have been approached to submit manuscripts for the first themed edition of the Journal for 2009. The edition will include an overview paper of lung cancer in Australia; an overview of Mesothelioma; radiation-induced oesophagitis; smoking cessation nursing roles; and an empirical paper reporting on the psychological impact of a diagnosis of lung cancer in NSW. The second edition of the year will focus on nurse-led services.

### Contract with Publisher

A teleconference between Cambridge Media and the Past-Editor and new Co-Editors resulted in agreement of a new three year contract, committing to two editions each year.

### Congress Abstracts

The Co-Editors have begun discussions with CNSA Executive and Cambridge Media to publish Winter Congress Abstracts in the AJCN from 2010.

**Meinir Krishnasamy and Letitia Lancaster, Co-Editors**  
**Patsy Yates, Past Editor**

## Principles for Nursing Practice in the Management of Seroma Report

The Breast Cancer Special Interest Group successfully completed a significant project in 2008 aimed at developing a document to assist practising Breast Care Nurses (BCN's) to safely undertake seroma management in women who have had surgery for breast cancer.

The working party was established in 2007 in response to a need identified by many BCN's around Australia. The group worked diligently to research the current literature pertaining to this common problem, liaised with breast care nurses widely around Australia who worked in diverse settings and sourced appropriate information from both within Australia and internationally in order to develop a written document.

After much work and consensus, this document was endorsed by the CNSA National Executive and the "*Principles for Nursing Practice in the Management of Post-Surgical Seroma for Breast Cancer*" was launched by Gabrielle Prest on behalf of the CNSA at the 10<sup>th</sup> National Breast Care Nurse's Conference in Melbourne, February 2009.

In addition, the seroma project working group presented its work and outcomes at the 11<sup>th</sup> CNSA Winter Congress in 2008, followed by a presentation at the annual BCN conference in 2009. Special thanks and acknowledgment to the BCNSIG committee members, general members and members of the project team Elisabeth Black, Gemma Sacco and Kathryn Wallace for their commitment and support throughout the project.

This document is now freely available to all nurses who care for women diagnosed with breast cancer on the CNSA website ([www.cnsa.org.au](http://www.cnsa.org.au)).

**Tina Griffiths, Former Chair, BCNSIG 2004 - 2008**

**Objective:**

**4. To provide quality membership services.**

## Communications Report

### **CNSA Website ([www.cnsa.org.au](http://www.cnsa.org.au))**

The period 2008-09 has demonstrated continued growth in the use of the CNSA website over previous years. From 2007-8 to 2008-9 there has been a 20% increase in the total number of daily hits and a 24% increase in the total number of hits received every month.

Usage statistics demonstrate the usual peaks at key time-points, such as call for abstracts for Winter Congress, closing dates for CNSA grants and awards, and early bird registration cut-off dates for Winter Congress. In addition, a year round increasing trend in daily and monthly hits to the site and its various pages is well demonstrated when compared with 07/08 statistics.

Summary of hits by month 2008-09			Comparison to 2007-08		
Month	Daily Average	Monthly Total	Month	Daily Average	Monthly Total
May 09 (incomplete)	1752	21 024 (incomplete)	May 08 (incomplete)	1378	42 718
Apr 09	1828	54 855	Apr 08	1552	18 629
Mar 09	1846	57 247	Mar 08	1540	47 743
Feb 09	1582	44 321	Feb 08	847	26 286
Jan 09	1187	36 816	Jan 08	964	29 897
Dec 08	829	25 704	Dec 07	567	17 607
Nov 08	1027	30 817	Nov 07	898	26 963
Oct 08	1155	35 820	Oct 07	907	28 135
Sept 08	1034	31 046	Sept 07	841	25 238
Aug 08	988	30 642	Aug 07	847	26 286
July 08	649	20 149	July 07	1059	32 834
June 08	1146	34 409	June 07	976	29 300

Pages consistently in the top 5 web pages accessed per month include:

- CNSA home page
- Publications and policies information
- Winter Congress
- Australian Journal of Cancer Nursing
- Membership

Top documents downloaded:

- Cytotoxic Drugs and Related Waste: Risk Management Guide 2008
- CNSA Central Venous Access Devices: Principles for Nursing Practice and Education: *Summary and Recommendations 2007*
- 12th Winter Congress 2009 information and flyer
- Australian Journal of Cancer Nursing information
- Writing Research Proposals

Top 5 countries accessing [www.cnsa.org.au](http://www.cnsa.org.au):

- Australia
- US Commercial
- New Zealand
- Canada
- Ireland

Other countries accessing [www.cnsa.org.au](http://www.cnsa.org.au) in 2008/09 included:

- UK
- Russian Federation
- India

Feedback and enquiries through the email account [info@cnsa.org.au](mailto:info@cnsa.org.au), peaked in the months of January to April, during the membership renewal period. Further challenges were encountered in this second year of the online membership renewal service, which COSA worked to address with the COSA website hosts.

These opportunities and the potential for development of CNSA online services remain key challenges for the National Executive Committee in the 2009-10 period, in providing contemporary quality member services. Long term website stability and service safeguarding are currently a priority for the National Executive Committee.

**Meg Plaster, Website Coordinator**

### ***The CNSA Newsletter***

The CNSA News is produced four times per calendar year. Maree Bransdon held the role of Editor for both the July and October 2008 editions and produced the newsletter with assistance from Diane Hamer of Out of Site Services. Maree completed her term as Editor at the end of 2008 when full responsibility for the gathering and collation of material along with proofing and production of the newsletter was passed to Diane. Diane has published a further two editions of the CNSA News during the reporting period. In January 2009 Julie Clowry adopted responsibility for the newsletter on behalf of the CNSA National Executive Committee and acts in a liaison and advisory capacity for Out of Site Services. The newsletter is a valuable resource for CNSA Members and it is with much appreciation that articles of interest are received for inclusion. The majority of members now receive their publication electronically which has resulted in low associated costs for the newsletter.

**Diane Hamer, Out of Site Services**

## **Promotions and Marketing Sub Committee Report**

The CNSA National Executive Promotions Sub Committee has met monthly via teleconference during late 2008 and early 2009, with the main objectives to develop and implement a promotions plan.

The achievements have included:

- Addition of Sandy Aureli as a external volunteer to the committee, Sandy has extensive experience in promotions and marketing, this experience was utilised in the development of promotional resources
- The development of the CNSA Banner, to be ready for CNSA Winter Congress 2009
- Development of CNSA Key Messages and Fact Sheet
- CNSA posters, to be distributed across Australian cancer units/services
- Presentation folders for new CNSA memberships
- "Why be a Cancer Nurse" leaflet
- CNSA pens
- Minor artwork changes were made to the CNSA Logo
- Discussions have taken place re a CNSA Patron or Ambassador, these discussions are continuing and a patron is yet to be confirmed.

**Louise Nicholson, Acting Chair, Promotions and Marketing Sub Committee**

**Objective:**

**5. To build the internal capacity of CNSA including the people, the infrastructure and the finances.**

**Financial Report****To ensure the ongoing financial viability and growth of CNSA**

Catherine Johnson (NSW, CNSA National Executive Committee Member) served as Treasurer for the Society for 2008-2009 with assistance provided by staff at The Cancer Council Australia/COSA office.

Our 2008-2009 financial operations produced a surplus of \$13, 509.00.

Aspects to note on this revenue include:

Revenue from members for CNSA was \$40,909. Income amounting to \$70,836 was collected and forwarded to COSA for membership fees. The amount forwarded to COSA can vary from year to year depending on the timing of membership fees paid.

The success of the CNSA Winter Congress held in Gold Coast Queensland in June 2008 contributed \$34,834 to our result for the year. This wonderful result was due to the successful management of the congress by Keith Cox and the Winter Congress planning and development committee with Maree Branson and her local organising committee.

A significant increase in grant allocation is noted in line with the income from Winter Congress in the financial year 2007-2008.

Expenditure on executive meetings increased this financial year as a consequence of the biannual strategic planning exercise that includes key stakeholders as well as members of the executive.

The AJCN costs increased in line with the additional edition of the Journal that was produced.

The financial position of CNSA remains healthy with a secure net profit of \$13, 509.00 and a strong Balance Sheet with total equity of \$450, 400.

An Income Statement, a Balance Sheet and a Cash Flow Statement are included with this report for your further information. Thank you to The Cancer Council Australia and its finance staff for their ongoing support.

**Catherine Johnson, Treasurer**

## Regional Group Activities Report

CNSA Regional Groups play an integral part in supporting local members, informing and updating them on regional and national matters. Regional Groups provide a local forum to network and discuss common issues as well as offering professional support to cancer nurses. Regional Groups are regularly updated on cancer issues both at state and national levels and informed about grants and awards that can assist their practice.

Currently there are six established CNSA Regional Groups:

- Melbourne
- Hunter
- Adelaide
- Brisbane
- Sydney
- Perth

Regional Groups continue to work hard to provide their members with interesting, topical and current information by way of education sessions, seminars, study days and dinner meetings. Well done to the groups for their commitment to providing education and information to their members.

Some of the topics presented at Regional Group education sessions, forums and workshops include:

- What's new in Immunology
- Draft guidelines for the prescribing, supply and administration of chemotherapy and associated treatment
- Colorectal cancer
- Research
- Gynaecological cancer forum
- Lymphoma update
- Managing cancer pain
- Head and neck cancer
- Young Adults and Adolescents
- Sexuality
- Haematology – Current Therapies and Late Effects
- Cultural Awareness in Cancer Care

As hosts of the 2009 CNSA Winter Congress the Hunter Regional Group has had a very busy year organising the conference. We look forward to seeing everyone in Newcastle.

We usually have a face-to-face meeting at Winter Congress and communication at other times via e-mail or phone as needed. We encourage you to give us plenty of feedback about your activities at a local level.

The National Executive Committee, and all CNSA members around Australia, would like to thank the outgoing Regional Chairs and Committees for their hard work at a local level and extend a warm welcome to new committee members. We acknowledge your dedication to maintaining Regional Groups and appreciate it requires a lot of work and commitment.

**Carina Boehm/Glennys Stallan, Regional Group Coordinators**

## Special Interest Groups (SIGS) Report

CNSA actively supports the development of special interest groups to facilitate information sharing and networking amongst members who share common interests and expertise.

Currently there are two established CNSA Special Interest groups:

- Breast Care Nurses
- Radiation Oncology Nurses

### Radiation Oncology Nurses Special Interest Group

The Radiation Oncology Nurses Special Interest Group (RONSIG) is a small but committed group with currently 28 members. Increasing the membership is a priority for 2009-2010 and agreeing strategies for attracting other members to RONSIG will be a priority at their meeting at Winter Congress in June.

The RONSIG members will be running a pre-conference Radiotherapy Nursing Workshop at the June Winter Congress in Newcastle. Radiotherapy Nursing representatives from across Australia will be taking part in the workshop and will provide an opportunity for networking and development of collaborations.

We welcome the incoming Chair, Mei Krishnasamy (Peter MacCallum Cancer Centre, Victoria) who commenced her term at the beginning of 2009.

The National Executive Committee and members of RONSIG would like to thank Mary Duffy (Peter MacCallum Cancer Centre, Victoria) the previous RONSIG chair for her hard work and dedication. Mary's commitment to RONSIG and her experience and expertise as a radiation oncology nurse has made a valued contribution to the group.

### Breast Cancer Nurse Special Interest Group

The Breast Cancer Nurse Special Interest Group is a very committed group whose membership continues to grow and be supported by cancer nurses who are practicing Breast Care Nurses or who have a keen interest in breast cancer. Current membership of the group is 107 nurses from all states and territories in Australia including several members from New Zealand and Singapore.

The "Principles for Nursing Practice in the Management of Post-Surgical Seroma for Breast Cancer" developed by the BCNSIG was endorsed by the CNSA NEC and launched at the National Breast Cancer Nurses Conference held in Melbourne in February 2009. The BCNSIG also had a display at the National Breast Cancer Nurses Conference to provide information to interested nurses.

The members of BCNSIG will have a face to face meeting at Winter Congress in June.

We would like to welcome the incoming management committee for BCNSIG who commenced their term in January 2009:

- Elisabeth Black (NSW), Chair
- Sarah Pratt (Vic), Deputy Chair
- Tracey Cosgrove (NSW)
- Marion Strong (Qld)
- Judy Iasiello (SA)
- Sally Timmins (Rural Vic)

The National Executive and BCNSIG members would like to thank the outgoing committee members Tina Griffiths (Vic) (Chair), Andrea Cannon (Vic), and Alison Swajcer (NSW) for their hard work, leadership and contribution to the group.

**Glennys Stellan, Special Interest Groups Coordinator**

The Cancer Nurses Society of Australia

Incorporated

ABN 98 781 699 178

Annual Financial Report  
for the year ended 31 March 2009



**The Cancer Nurses Society of Australia Incorporated ( ABN 98 781 699 178 )  
National Executive Committee's Report**

Your National Executive Committee members submit their report on The Cancer Nurses Society of Australia Incorporated (the Society) for the year ended 31 March 2009.

**Committee Members**

The names of the Executive Committee members in office during or since the end of the year are:

Carina Boehm	Term Ended 1 January 2009
Julie Clowry	
Catherine Johnson	
Letitia Lancaster	Term Commenced 1 September 2008
Louise Nicolson	
Megan Plaster	
Gabrielle Prest	
Glennys Stallan	
Maggie Stowers	Term Ended 30 November 2008
Patsy Yates	Term Ended 31 August 2008

Unless indicated otherwise, all Committee members held their position throughout the entire year and up to the date of this report.

Committee members are appointed on an honorary basis and as a result do not receive any remuneration either directly or indirectly from the Society.

**Operating Result**

The surplus of the Society for the year ended 31 March 2009 amounted to \$13,509 (2008: surplus \$85,349).

**Principal Activities**

The principal activity of the Society during the year was to act as a resource to cancer nurses around Australia through the provision of services which aim to advance cancer nursing education, practice and research.

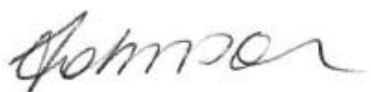
**Significant Changes in the State of Affairs**

There were no significant changes in the state of affairs of the Society during the year ended 31 March 2009

Signed in accordance with a resolution of the Executive Committee



Gabrielle Prest  
Chairperson  
Sydney  
21 May 2009



Catherine Johnson  
Treasurer

**The Cancer Nurses Society of Australia Incorporated (ABN 98 781 699 178)**  
**Income Statement**  
**for the year ended 31 March 2009**

	Notes	<u>2009</u> \$	<u>2008</u> \$
Revenues	4	105,131	135,765
Membership Subscriptions collected for COSA		70,836	70,891
Transfers to COSA		(70,836)	(70,891)
Grant expenses		(30,902)	(9,485)
Administration expenses		(34,804)	(20,364)
Newsletter expenses		(291)	(3,303)
Executive Committee Meeting expenses		(14,628)	(12,123)
Educational Committee Meeting expenses		(337)	0
Editorial Committee Meeting Expenses		(7,550)	(3,500)
Other expenses		(3,110)	(1,642)
		<u>          </u>	<u>          </u>
Surplus for the year		<u><u>13,509</u></u>	<u><u>85,349</u></u>

The accompanying notes form part of these financial statements

A Detailed Trading Profit and Loss Account, subject to the disclaimer on page 12, appears on page 13.

**The Cancer Nurses Society of Australia Incorporated (ABN 98 781 699 178)**  
**Balance Sheet**  
**As at 31 March 2009**

	Note	<u>2009</u>	<u>2008</u>
		\$	\$
<b>ASSETS</b>			
Current Assets			
Cash & cash equivalents	5	562,773	453,937
Trade & other receivables	6	3,852	4,175
Prepayments	7	0	10,000
Total Current Assets		<u>566,625</u>	<u>468,112</u>
Total Assets		<u>566,625</u>	<u>468,112</u>
<b>LIABILITIES</b>			
Current Liabilities			
Trade & other payables	8	<u>116,225</u>	<u>31,221</u>
Total Current Liabilities		<u>116,225</u>	<u>31,221</u>
Total Liabilities		<u>116,225</u>	<u>31,221</u>
Net Assets		<u><u>450,400</u></u>	<u><u>436,891</u></u>
<b>EQUITY</b>			
Retained surpluses		<u>450,400</u>	<u>436,891</u>
Total Equity		<u><u>450,400</u></u>	<u><u>436,891</u></u>

The accompanying notes form part of these financial statements

**The Cancer Nurses Society Incorporated (ABN 98 781 699 178)**  
**Statement of Changes in Equity**  
**For the year ended 31 March 2009**

	<u>2009</u>	<u>2008</u>
	\$	\$
Retained surpluses at the beginning of the year	436,891	351,542
Net surplus for the year	13,509	85,349
Retained surpluses at the end of the year	<u>450,400</u>	<u>436,891</u>

The accompanying notes form part of these financial statements

**The Cancer Nurses Society of Australia Incorporated (ABN 98 781 699 178)**  
**Cash Flow Statement**  
**For the year ended 31 March 2009**

	Note	<u>2009</u> \$	<u>2008</u> \$
<u>Cash flows from operating activities:</u>			
Receipts from subscriptions and donations (inclusive of GST)		162,913	175,945
Payments to suppliers and employees (inclusive of GST)		(82,144)	(144,215)
Interest received		<u>28,067</u>	<u>24,520</u>
Net cash provided by operating activities	10	<u>108,836</u>	<u>56,250</u>
Net increase in cash and cash equivalents held		108,836	56,250
Cash and cash equivalents at beginning of year		<u>453,937</u>	<u>397,687</u>
Cash and cash equivalents at end of year	5	<u><u>562,773</u></u>	<u><u>453,937</u></u>

The accompanying notes form part of these financial statements

**The Cancer Nurses Society of Australia Incorporated (ABN 98 781 699 178)**  
**Notes to the Financial Statements**  
**For the year ended 31 March 2009**

**Note 1. Statement of significant accounting policies**

This financial report is a special purpose financial report prepared in order to satisfy the financial report preparation requirements of the Associations Incorporation Act 1999 (ACT). The Executive Committee members have determined that The Cancer Nurses Society of Australia (the "Society") Incorporated is not a reporting entity.

The Society is an incorporated association domiciled in Australia. All amounts are in Australian dollars.

The financial report has been prepared in accordance with the requirements of the Associations Incorporation Act 1999 (ACT) and the following applicable Accounting Standards and other professional reporting requirements in Australia:

AASB 101:	Presentation of Financial Statements
AASB 107:	Cash Flow Statements
AASB 108:	Accounting Policies, Changes in Accounting Estimates and Errors
AASB 110:	Events after Balance Sheet Date
AASB 1031:	Materiality

No other applicable Accounting Standards, Australian Accounting Interpretations or other authoritative pronouncements of the Australian Accounting Standards Board have been applied.

The financial report has been prepared on an accruals basis (except as noted below) and is based on historical costs and does not take into account changing money values or, except where specifically stated, current valuations of non-current assets.

The financial report was authorised by the Executive Committee on 21 May 2009. The Society has the power to amend and reissue the financial report.

The following material accounting policies, which are consistent with the previous period, unless otherwise stated, have been adopted in the preparation of this report.

**(a) Revenue recognition**

**(i) Donations**

The Society, in common with most organisations dependent upon contributions, is unable to establish control over voluntary donations prior to their initial entry into the accounting records, therefore, they are recorded on the basis of cash received.

**(ii) Member subscriptions**

Member subscriptions are recorded on an accruals basis and apportioned across the calendar year of membership.

**(iii) Grants and Bequests**

The Society receives grants and bequests to fund certain activities. Where a grant or bequest is non reciprocal, it is recognised as revenue of the Society upon receipt. Associated expenditure for the completion of a grant or bequest is recorded as incurred. Where a grant or bequest is subject to a reciprocal transfer, a liability associated with the reciprocal transfer is recorded upon receipt of the transfer. No income is recorded for reciprocal transfers.

**(iv) Net Congress Income**

The Society contracts a professional Events Co-ordinator to manage the staging of the Annual Winter Congress including the receipt of revenue and payment of expenses in relation to the event. Documents detailing the income and expenses have been received from the Events Co-ordinator together with a reconciling statement. No review has been performed on the books and records of the Events Co-ordinator to determine the completeness of the statements received. Revenues and expenses associated with the Congress are recognised through the Income Statement in the year the Congress is conducted.

Net congress income is calculated as the excess of revenue in relation to the Annual Congress less the expenses associated with the Congress.

The Cancer Nurses Society of Australia Incorporated (ABN 98 781 699 178)  
Notes to the Financial Statements for the year ended 31 March 2009 (cont'd)

(b) Income Tax

The Society is exempt from the payment of income tax pursuant to Section 50-5 of the Income Tax Assessment Act (1997).

(c) Cash and Cash Equivalents

Cash and cash equivalents comprise cash on hand, cash at bank, at call deposits and bank bills maturing within 90 days.

(d) Income in Advance

Income in Advance includes member subscriptions which have been received for the 2009/2010 membership year and bequests (Refer to Note 1 (a) (iii) ).

(e) Goods and Services Tax (GST)

Revenue, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Australian Tax Office. In these circumstances, the GST is recognised as part of the cost of acquisition of the asset or as part of an item of expense.

Receivables and payables in the balance sheet are shown inclusive of GST.  
Cash flows are presented in the cash flow statement on a gross basis, except for the GST component of investing and financing activities, which are disclosed as operating cash flows.

(f) Comparative figures

Comparative figures have been adjusted to conform to changes in presentation for the current year where required by accounting standards or as a result of changes in accounting policy.

**Note 2. Nature and objects of the Society**

The Society is an association incorporated under the Associations Incorporation Ordinance (ACT) 1953, now the Associations Incorporation Act 1991. Its object is to determine and regulate professional standards and competencies for cancer nursing practice and education, facilitate research and standards in the area of cancer nursing, act as a resource for the development and dissemination of information relating to new technologies in cancer nursing, ensure that cancer nurses' perspectives are evident in national professional nursing debates, actively lobby government on issues relevant to cancer nursing and collaborate locally, nationally and internationally with other organisations involved in the development and provision of services to people with cancer.

In the event of the Society being wound up, the members undertake to contribute to the assets an amount not exceeding the ordinary membership fee of the Society.

There were 638 members of the Society at 31 March 2009 (2008:725).

**Note 3. Economic dependence**

The ability of the Society to maintain its operations is dependent inter alia on continuing support of its members by way of voluntary subscriptions.

**Note 4. Revenues**

	2009	2008
	\$	\$
Surplus has been determined after the following:		
<u>Specific Revenue</u>		
Subscription income	40,909	37,542
Educations materials	928	560
Net income from Winter Congress	34,834	72,883
Interest income	28,067	24,520
Other	393	260
	<u>105,131</u>	<u>135,765</u>
Membership subscriptions collected and forwarded to COSA	70,836	70,891

The Cancer Nurses Society of Australia Incorporated (ABN 98 781 699 178)  
Notes to the Financial Statements for the year ended 31 March 2009 (cont'd)

	<u>2009</u>	<u>2008</u>
<b>Note 5. Cash &amp; Cash Equivalents</b>	<u>\$</u>	<u>\$</u>
Current Cash at bank	<u>562,773</u>	<u>453,937</u>
	<u>562,773</u>	<u>453,937</u>
<b>Note 6. Trade &amp; Other Receivables</b>		
<u>Current</u>		
Other amounts receivable	3,852	4,175
	<u>3,852</u>	<u>4,175</u>
<b>Note 7. Prepayments</b>		
Prepayments for Annual Winter Congress	<u>0</u>	<u>10,000</u>
	<u>0</u>	<u>10,000</u>
<b>Note 8. Trade &amp; Other Payables</b>		
Current Sundry Creditors	42,742	8,806
Membership subscriptions in advance	23,483	22,415
Bequests in advance	<u>50,000</u>	<u>0</u>
	<u>116,225</u>	<u>31,221</u>
<b>Note 9. Events subsequent to reporting date</b>		
There have been no events subsequent to year end that have affected or may affect the financial statements as at 31 March 2009		
<b>Note 10. Reconciliation of cash flows from operating activities with surplus for the year</b>		
Surplus from ordinary activities	13,509	85,349
Changes in assets and liabilities:		
Decrease/(increase) in trade & other receivables	323	(2,657)
Decrease/(increase) in other current assets	10,000	(7,250)
(Decrease)/increase in trade & other payables	<u>85,004</u>	<u>(19,192)</u>
Cash flows from operating activities	<u>108,836</u>	<u>56,250</u>
<b>Note 11. Remuneration of the Auditor</b>		
During the year, the following fees were paid or payable for services provided by the Auditor to the Society:		
Audit and review of Financial Report	<u>1,915</u>	<u>1,800</u>

**Note 12. Society details**

The registered office of the society is:  
35 Degraives Crescent  
Wanniassa ACT 2903  
Australia

The principal place of business of the Society:

Level 1, 120 Chalmers Street  
Surry Hills NSW 2010  
Australia

The association operates entirely in Australia as a voluntary cancer organisation.



**The Cancer Nurses Society of Australia Incorporated (ABN 98 781 699 178)  
Executive Committee's Declaration**

The Executive Committee has determined that the Society is not a reporting entity and that this special purpose financial report should be prepared in accordance with the accounting policies outlined in Note 1 to the financial statements.

In the opinion of the Executive Committee, the financial report set out on pages 2 to 8:

- 1 Present a true and fair view of the financial position of the Society as at 31 March 2009 and of its performance for the year ended on that date.
- 2 At the date of the statement, there are reasonable grounds to believe that the Society will be able to pay its debts as and when they become due.

This declaration is made in accordance with a resolution of the Executive Committee.



Gabrielle Prest  
Chairperson  
Sydney  
21 May 2009



Catherine Johnson  
Treasurer

# Independent Audit Report



Chartered Accountants  
& Business Advisers

## INDEPENDENT AUDITORS' REPORT

To the members of The Cancer Nurses Society of Australia Incorporated

### Report on the financial report

We have audited the accompanying financial report, being a special purpose financial report, of The Cancer Nurses Society of Australia Incorporated (the Society), which comprises the balance sheet as at 31 March 2009, and the income statement, statement of changes in equity and cash flow statement for the year then ended, a summary of significant accounting policies, other explanatory notes and the executive committee's declaration.

#### *The responsibility of executive committee for the financial report*

The executive committee members of the Society are responsible for the preparation and fair presentation of the financial report and have determined that the accounting policies described in Note 1 to the financial statements which form part of the financial report are appropriate to meet the financial reporting requirements of the *Associations Incorporation Act 1999 (ACT)* and are appropriate to meet the needs of the members. The executive committee's responsibility also includes establishing and maintaining internal control relevant to the preparation and fair presentation of the financial report that is free from material misstatement, whether due to fraud or error; selecting and applying appropriate accounting policies; and making accounting estimates that are reasonable in the circumstances.

#### *Auditor's responsibility*

Our responsibility is to express an opinion on the financial report based on our audit. No opinion is expressed as to whether the accounting policies used, as described in Note 1, are appropriate to meet the needs of the members. We conducted our audit in accordance with Australian Auditing Standards. These Auditing Standards require that we comply with relevant ethical requirements relating to audit engagements and plan and perform the audit to obtain reasonable assurance whether the financial report is free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial report. The procedures selected depend on the auditor's judgement, including the assessment of the risks of material misstatement of the financial report, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial report in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by the executive committee, as well as evaluating the overall presentation of the financial report.

The financial report has been prepared for distribution to members for the purpose of fulfilling the executive committee's financial reporting under the *Associations Incorporation Act 1999 (ACT)*. We disclaim any assumption of responsibility for any reliance on this report or on the financial report to which it relates to any person other than the members, or for any purpose other than that for which it was prepared.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Tel: 61 2 9251 4100 | Fax: 61 2 9240 9821 | [www.pkf.com.au](http://www.pkf.com.au)  
 PKF | ABN 83 236 985 726  
 Level 10, 1 Margaret Street | Sydney | New South Wales 2000 | Australia  
 DX 10173 | Sydney Stock Exchange | New South Wales

PKF East Coast Practice is a member of PKF Australia Limited a national association of independent chartered accounting and consulting firms each trading as PKF. The East Coast Practice has offices in NSW, Victoria and Brisbane. PKF Australia Limited is a member of PKF International, an association of legally independent chartered accounting and consulting firms.

Liability limited by a scheme approved under Professional Standards Legislation



Chartered Accountants  
& Business Advisers

*Independence*

In conducting our audit, we followed applicable independence requirements of Australian professional ethical pronouncements.

*Basis for qualified auditor's opinion*

As noted in Note1(a)(iv) the Society contracted a professional events co-ordinator to manage the staging of the Annual Winter Congress. No review of the accounting system of the events co-ordinator has been undertaken, therefore our audit procedures with respect to revenue from the Annual Winter Congress is restricted to the amounts recorded in the financial records. As a result, we are unable to express an opinion as to whether revenue from the Annual Winter Congress is complete.

*Qualified auditor's opinion*

In our opinion, except for the effects on the financial report of the matter referred to in the qualification paragraph, the financial report of The Cancer Nurses Society of Australia Incorporated:

- (a) gives a true and fair view of its financial position as of 31 March 2009 and of its financial performance and its cash flows for the year then ended in accordance with the accounting policies described in Note 1 to the financial statements; and
- (b) complies with Accounting Standards (including the Australian Accounting Interpretations) and other mandatory financial reporting requirements in Australia to the extent described in Note 1.

  
PKF  
Paul Bull  
Partner  
Sydney  
21 May 2009

The Cancer Nurses Society of Australia Incorporated (ABN 98 781 699 178)  
 Detailed Trading Profit and Loss Account  
 For the year ended 31 March 2009

	<u>2009</u>	<u>2008</u>
	\$	\$
<b>Income</b>		
Subscription Income	40,909	37,542
<u>Education Materials:</u>		
- CVAD Guidelines	928	560
<u>Annual Winter Congress:</u>		
- Net Congress Income	34,834	72,883
Income collected for COSA	70,836	70,891
Interest income	28,067	24,520
Other	393	260
	<hr/>	<hr/>
Total Income	<u>175,967</u>	<u>206,656</u>
<b>Expenditure</b>		
Administrative costs:		
Audit Fees	1,915	1,800
Bank Charges	1,153	2,022
Distribution to COSA	70,836	70,891
Filing Fees	32	59
Admin Assistance	25,811	10,848
Postage, Packaging & Freight	2,120	3,482
Printing	2,201	824
Storage Fees	192	0
Sundry Expenses	194	548
Telephone	228	189
Website	959	591
	<hr/>	<hr/>
Total administrative costs	<u>105,641</u>	<u>91,254</u>
Educational Materials	909	0
Promotional Resources/Products	200	0
National Nurses Organisation	89	81
Newsletter	291	3,303
Regional Group Meeting	0	0
Executive Committee Meetings	14,628	12,123
Extraordinary Meeting	548	0
Special Projects	1,363	1,384
Special Interest groups	0	177
Educational Committee	337	0
Editorial Committee	7,550	3,500
ISNCC Grant	4,755	1,485
Other Grants	26,147	8,000
	<hr/>	<hr/>
Total expenditure	<u>162,458</u>	<u>121,307</u>
<b>Operating Surplus</b>	<u>13,509</u>	<u>85,349</u>



**The Cancer Nurses Society  
of Australia Incorporated:**

GPO Box 4708  
Sydney 2001, NSW  
ABN 98781 699178

Website: [www.cnsa.org.au](http://www.cnsa.org.au)

Contact: [info@cnsa.org.au](mailto:info@cnsa.org.au)